1820-0682: State and EIS Record Keeping and Reporting Requirements Under Part C

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1820-0682. Public reporting burden for this collection of information is estimated to average 6 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit under 20 U.S.C. section 1400 et. seq.. If you have any comments concerning the accuracy of the time estimate, suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application or survey, please contact Diana Yu (diana.yu@ed.gov) directly.

The chart catalogs those IDEA Part C requirements that State Part C lead agencies and early intervention services programs must compile, retain, and make available, as appropriate. The Federal government does not collect this information.

Collection	Respondents, Frequency, Burden	Total Annual Burden Hours	Cost Burden Estimate	Total Cost
Free and low-cost legal services. Each Part C LA in FFY 2006 received an average of approximately XX complaints. In FFY 2005, 15 LAs or 27% of States adopted Part B due process procedures for Part C and thus would have had to provide parents with this list of free and low cost services. The data burden is expected to require an average of 30 minutes per hearing request to inform parents of the availability of low-cost legal services.	45 State due process complaints x .5 (hrs.)	22.5	22.5 x $22	$495
List of mediators. There are 56 State-level record keepers who must maintain a list of mediators. It is estimated to take approximately three hours annually for record keepers to update and maintain the lists.	56 State LA record keepers x 3 (hrs)	168	168 x $22	$3,696
List of hearing officers. Approximately 15 States have adopted	15 State LA record keepers	45	45 x $22	$990

Collection	Respondents, Frequency, Burden	Total Annual Burden Hours	Cost Burden Estimate	Total Cost
Part B due process procedures for Part C. The LAs in these States must maintain a list of individuals who serve as hearing officers, along with the qualifications of each of the individuals. It is estimated to take approximately three hours annually for record keepers to update and maintain the lists.	x 3 (hrs)			
State complaint procedures. Each of the 56 State LAs process, on average, 3 complaints annually. It takes an average of about 24 hours for a State LA to issue a written decision to a complaint.	56 LA respondents x 3 complaints = 168 x 24 hrs.	4032	4032 x $22	$88,704
TOTAL BURDEN		**4,267.5**		**$93,885**