

**Supporting Statement for Paperwork Reduction Act Submissions**  
**Race and Ethnic Data Reporting Form, HUD 27061**  
**(OMB # 2535-0113)**

**Part A. Justification**

- 1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information.**

This is a reinstatement without change of the current information collection.

Through 42 USC 3608e(6) the Secretary of HUD is required to annually report to congress and make available to the public data on the characteristics of persons and households who participate in programs administered by the Department. This provision expressly permits the Secretary to collect such information relating to those characteristics as the Secretary deems appropriate.

42 U.S.C. 3608(e)(6): “annually report to the Congress, and make available to the public, data on the race, color, religion, sex, national origin, age, handicap, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of, programs administered by the Department to the extent such characteristics are within the coverage of the provisions of law and Executive orders referred to in subsection (f) of this section which apply to such programs (and in order to develop the data to be included and made available to the public under this subsection, the Secretary shall, without regard to any other provision of law, collect such information relating to those characteristics as the Secretary determines to be necessary or appropriate).”

The purpose of this part is to enable the Secretary of Housing and Urban Development to carry out his or her responsibilities under the Fair Housing Act (42 USC 3608(a)), Title VI of the Civil Rights Act of 1964 (42 USC 2000d), and section 562 of the Housing and Community Development Act of 1987 and the Executive Orders 12892, 11063. These authorities prohibit discrimination in housing and in programs receiving federal financial assistance and direct the Department to administer its programs and activities in a manner affirmatively to further fair housing.

This collection standardizes the race and ethnicity data reporting requirements in the noted authorities. The collection of other protected classes data are covered by program-specific information collections, which are approved by OMB under separate control numbers.

- 2. Indicate how, by whom, and for what purpose the information is to be used; and except for a new collection, indicate the actual use that in the past the agency has made of the information received from the current collection.**

This is a reinstatement without change.

The information collection is required to ensure HUD’s compliance with the Fair Housing Act, Title VI of the Civil Rights Act of 1964, and implementation of OMB’s 1997 Statistical Policy Directive No. 15: Standards for Maintaining, Collecting, and Presenting Federal Data on Race and Ethnicity (SPD 15). HUD’s method for electronic collection of form HUD 27061 standardizes the format for grant-level information collection requirements for both applicants and recipients of HUD funding, and is consistent with the minimum data requirements in SPD 15.

To ensure that all programs comply with Title VI of the Civil Rights Act of 1964, the HUD 27061 form is submitted annually, either with the application or once per year during the project period.

The form allows all applicants and recipients of HUD funding, which include public housing authorities, State and local units of government, non-profit and for-profit organizations, and tribal entities, to report expected and actual grant-level race and ethnic data. Forms that report actual grant-level data typically represent a summation of individual household data reported during the intake process, either by the head of household or by observation.

Given the wide variation in HUD programs utilizing the information collection, respondent organizations collect and report this information in various ways. For example, a program that distributes assistance to individual end-recipients through applications, such as homeowners, would be able to collect the information included in the collection through the application. However, a HUD program funding organizations that provide wide-spread services, or activities that may not have an identifiable pool of end-recipients, and may need to rely on census data in their service areas to estimate the population served. Furthermore, the interaction with the end-recipient varies, and can be a self-identification by the end-recipient, use of census data, or proxy identification when necessary, in line with OMB's SPD 15.

Given the wide variation in HUD programs utilizing the information collection, recipient organizations may submit form information in different ways. Data collected may be submitted annually through program-specific electronic systems, which include: grants.gov, GrantSolutions, esnaps, Sage, DRGR, PIC. But all data collected must be kept in the recipients' program files and may be collected during a Federal audit or monitoring event.

The standardization of this collection allows HUD to analyze the data collected across grants and across HUD programs. Also, data reported will be used by HUD to determine compliance with civil rights laws. The form is a mandatory submission for all HUD programs not excepted by the requirements of the Fair Housing Act and the Civil Rights Act of 1964.

3. **Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.**

This form is downloadable from Grants.gov with each application package, and from [www.hud.gov](http://www.hud.gov), in both Microsoft Word and PDF formats. Applicants are made aware of the location of the form within the NOFO and recipients are made aware in the award terms and conditions.

4. **Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

The form uniformly collects information across applicants and funding years. The collection is not duplicative. HUD requires all program offices to use the data elements in this collection. Program offices may add to but cannot remove data elements from collections.

5. **If the collection of information impacts small businesses or other small entities, describe any methods used to minimize burden.**

This collection does not have a significant economic impact on small businesses or entities.

6. **Describe the consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.**

If form content was reduced, HUD staff's ability to comply with the Fair Housing Act and Title VI of the Civil Rights Act of 1964 could be impaired. The information reported on the form is part of the accountability mandated by Title VI of the Civil Rights Act of 1964, with respect to HUD assistance made available and awarded.

**7. Explain any special circumstances that would cause an information collection to be conducted in a manner:**

There are no special circumstances required in the collection of the information. The following circumstances do not apply to this collection:

- requiring respondents to report information to the agency more than quarterly; **N/A**
- requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it; **N/A**
- requiring respondents to submit more than an original and two copies of any document; **N/A**
- requiring respondents to retain records other than health, medical, government contract, grant-in-aid, or tax records for more than three years; **N/A**
- in connection with a statistical survey, that is not designed to produce valid and reliable results than can be generalized to the universe of study; **N/A**
- requiring the use of a statistical data classification that has not been reviewed and approved by OMB; **N/A**
- that includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or **N/A**
- requiring respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law. **N/A**

**8. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden. Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported. Consultation with representatives of those from whom information is to be obtained or those who must compile records should occur at least once every 3 years - even if the collection of information activity is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.**

In accordance with the Paperwork Reduction Act of 1995 (Pub. L. 104-13) and Office of Management and Budget (OMB) regulations at 5 CFR Part 1320 (60 FR 44978, August 29, 1995), HUD published a notice in the Federal Register announcing the agency's intention to request an OMB review of this information collection activity. This notice was published on June 12, 2026 (91 FR 35697) and provided a sixty-day period for public comment. During the notice and comment period, HUD received six comments.

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| <b>Commenter 1</b> | <p><b>Comment:</b> A commenter expressed concern that local compliance officers, housing managers, and PHAs improperly exclude foster children and children in the adoption process from total household size headcount because their foster or adoption stipends are excluded from income calculations. The commenter recommended adding explicit instruction language decoupling income exclusions from headcount determinations on eligibility forms to prevent wrongful program disqualifications based on Area Median Income (AMI) thresholds.</p> <p><b>HUD Response:</b> HUD appreciates the commenter's detailed and substantive feedback regarding the accounting of foster youth and children in the process of adoption in household size calculations. However, this comment falls outside the scope of the specific</p> |
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|                    | <p>information collection and document number associated with this notice. While the feedback does not apply to this specific PRA package, HUD recognizes the importance of clear guidance on household composition and AMI determination. The comment has been forwarded to the appropriate program office within the Department for further review and consideration.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Commenter 2</b> | <p><b>Comment:</b> A civil rights organization expressed strong support for the proposed collection of demographic information, including data on race, ethnicity, disability status, and other protected characteristics. The commenter emphasized that demographic data collection is lawful, longstanding, and essential for monitoring compliance with civil rights laws, evaluating program equity, and fulfilling HUD's statutory obligation to affirmatively further fair housing (AFFH).</p> <p><b>HUD Response:</b> HUD appreciates the commenter's support and agrees that collecting complete and accurate demographic data is vital to ensuring federal housing programs operate in compliance with federal civil rights obligations. HUD will proceed with the information collection as proposed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Commenter 3</b> | <p><b>Comment 3.1:</b> A commenter noted a discrepancy between the 60-day FR notice abstract/title and the actual data collected by HUD-27061 form. Specifically, the commenter stated that while the notice referenced "other protected class data," the instrument itself only collects race and ethnicity data. The commenter requested clarification regarding the scope of the form and HUD's data collection practices.</p> <p><b>HUD Response 3.1:</b> HUD agrees with the commenter regarding the scope and title description. The official title of HUD-27061 form is the "Race and Ethnic Data Reporting Form," and its scope is limited strictly to race and ethnicity data collection. References in the 60-day notice to "other protected class data" were included in error and will be removed. Data collection and reporting on disability/handicap and family status are program-specific efforts covered under separate Paperwork Reduction Act (PRA) clearance packages. HUD will make the appropriate adjustments to the scope, title, and abstract in the 30-day FR notice prior to publication.</p> <p><b>Comment 3.2:</b> A commenter raised concerns regarding HUD's burden hour estimate, arguing that if the collection genuinely encompassed "other protected class data" (such as disability-related characteristics), the 0.50 hour per response and 8,625 total annual burden hours would be understated. The commenter noted that carrying over the prior burden estimate indicates the instrument is limited to race and ethnicity data and urged HUD to either update the burden calculation to include "other protected class" data reporting (option 1) or update the scope so it's limited to race and ethnicity data reporting (option 2).</p> <p><b>HUD Response 3.2:</b> HUD agrees with the commenter's observation and confirms that option 2 presented by the commenter is correct: the burden estimate is accurate because HUD-27061 form collects strictly race and ethnicity data. The reference to "other protected class data" in the prior Federal Register notice abstract was included in error and overdescribed the scope. This specific clearance package accounts solely for the burden associated with reporting race and ethnicity. Data collection and reporting burden for disability/handicap and family characteristics are program-specific efforts covered under separate PRA packages. HUD will correct the abstract and scope in the 30-day notice to align with the actual instrument and the verified burden estimate.</p> <p><b>Comment 3.3:</b> A commenter offered detailed recommendations to enhance the quality, utility, and clarity of the collection. Specifically, the commenter suggested expanding the collection instrument to include aggregate disability-related compliance data--such as accessible-unit inventories under Section 504, reasonable accommodation and modification counts, and Part 121 handicap categories--structured with privacy-tiering safeguards.</p> |

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|                    | <p><b>HUD Response 3.3:</b> HUD thanks the commenter for these thoughtful suggestions and recommendations. Because HUD-27061 form is narrowly scoped solely for race and ethnicity reporting, the instrument and supporting statement remain unchanged regarding additional data fields. Tracking and reporting disability status, reasonable accommodations, and Section 504 compliance are captured through separate, program-specific collection mechanisms under dedicated PRA packages. As noted in HUD's responses above, HUD will update the FR notice abstract and scope prior to 30-day publication to accurately reflect the narrow focus of this collection.</p> <p><b>Comment 3.4:</b> A commenter suggested burden-minimizing strategies, including aggregate reporting, electronic and system-integration collection, and phased implementation--specifically regarding disability-compliance data and automated collection techniques.</p> <p><b>HUD Response 3.4:</b> HUD thanks the commenter for these suggestions. Regarding the inclusion of disability data elements, HUD notes that disability-compliance data is outside the scope of HUD-27061 form, which is strictly limited to race and ethnicity reporting. Concerning electronic collection and system integration, HUD agrees with the intent to minimize respondent burden through automated IT solutions. HUD is currently undergoing a department-wide restructuring and consolidation of its various grants management systems. The Department will use this consolidation effort as an opportunity to fully integrate HUD-27061 form into the unified electronic grants management system, streamlining submission and reducing administrative burden for respondents. In the interim, HUD will continue to encourage its program offices to integrate the form into the dedicated grants management system.</p> |
| <b>Commenter 4</b> | <p><b>Comment:</b> A commenter expressed concern that housing managers and compliance officers conflate income exclusions with household headcount during tenant intake, specifically excluding foster and pre-adoptive youth from total household size counts when using demographic reporting tools like HUD-27061 form. The commenter requested that HUD add mandatory instruction language and automated electronic checks to HUD-27061 form to clarify that non-taxable or excluded stipends do not remove individuals from total household size for Area Median Income (AMI) calculations.</p> <p><b>HUD Response:</b> HUD thanks the commenter for bringing attention to this substantive issue regarding household composition and AMI determinations. However, HUD clarifies that agency-wide HUD-27061 form does not collect individual household-level data or calculated household size; rather, it collects aggregate, program-level race and ethnicity data.</p> <p>The commenter's feedback appears to pertain to program-specific instruments, such HUD-27061-H (Race and Ethnic Data Reporting Form - Housing Owner/Management Agent), which collect household-level data under distinct, program-specific PRA clearance packages. While this feedback is outside the scope of HUD-27061, HUD recognizes the importance of this issue and has shared these comments with the relevant program office and the form owner of HUD-27061-H form for further review and consideration.</p>                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Commenter 5</b> | <p><b>Comment:</b> A commenter requested copies of proposed instruments and supporting documents submitted to OMB regarding "Standardization Form for Race and Other Demographic Data Reporting Form—HUD 27061."</p> <p><b>HUD Response:</b> Supporting Statement and form HUD-27061 provided via Mon 6/22/2026 4:41 PM email.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Commenter 6</b> | <p><b>Comment:</b> A commenter noted a potential conflict and overlap regarding HUD-27061 and HUD-27061-H forms.</p> <p><b>HUD Response:</b> HUD clarifies that the HUD-27061 form functions as an aggregate grant</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

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|  | summary form for high-level roll-up data and contains no individual household-level information. And HUD-27061-H is designed to capture granular, individual data by household. Because one form collects detailed household data and the other functions purely as a macro-level summary, the two forms complement each other rather than overlap. |
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**9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.**

No payments or gifts are provided to respondents.

**10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy. If the collection requires a system of records notice (SORN) or privacy impact assessment (PIA), those should be cited and described here.**

There is no assurance of confidentiality provided to the respondents. The form collects grant-level summary information, which does not include personal identifying information. The information requested under this collection is protected and held private in accordance with 5 U.S.C. 552 (Freedom of Information Act), and (Privacy Act of 1974).

**11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.**

The collection does not contain information of a sensitive nature about sexual behavior or attitudes, religious beliefs, or private matters.

**12. Provide estimates of the hour burden of the collection of information. The statement should:**

- Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated. Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desirable. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.
- If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens.
- Provide estimates of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included under ‘Annual Cost to Federal Government’.

Estimated burden, see Table 1. Annual number of respondents, frequency of response, and burden hours remain unchanged. However, the hourly cost has been updated to reflect the most current rate for the noted occupation.

**Table 1: Estimated Burden for Respondents**

| Information Collection | Number of Respondents | Frequency of Response | Responses Per Annum | Burden Hour Per Response | Annual Burden Hours | Hourly Cost Per Response | Annual Cost |
|------------------------|-----------------------|-----------------------|---------------------|--------------------------|---------------------|--------------------------|-------------|
| HUD-27061              | 14,375                | 1.2                   | 17,250              | 0.50                     | 8,625.00            | \$53.24*                 | \$459,195   |

\* Median hourly rate for “Project Management Specialists” (occupation code 13-1082), May 2025 [National Occupational Employment and Wage Estimates United States](#).

The estimated total of all grant applications in all the Department’s current grant programs is approximately 14,375, including initial and updated applications. This collection assumes all applicants become recipients. The actual burden is assessed against each HUD program submission.

- 13. Provide an estimate for the total annual cost burden to respondents or record keepers resulting from the collection of information. (Do not include the cost of any hour burden already reflected on the burden worksheet).**

The cost estimate should be split into two components: (a) a total capital and start-up cost component (annualized over its expected useful life) and (b) a total operation and maintenance and purchase of services component. The estimates should take into account costs associated with generating, maintaining, and disclosing or providing the information. Include descriptions of methods used to estimate major cost factors including system and technology acquisition, expected useful life of capital equipment, the discount rate(s), and the time period over which costs will be incurred. Capital and start-up costs include, among other items, preparations for collecting information such as purchasing computers and software; monitoring, sampling, drilling and testing equipment; and record storage facilities.

If cost estimates are expected to vary widely, agencies should present ranges of cost burdens and explain the reasons for the variance. The cost of purchasing or contracting out information collections services should be a part of this cost burden estimate. In developing cost burden estimates, agencies may consult with a sample of respondents (fewer than 10), utilize the 60-day pre-OMB submission public comment process and use existing economic or regulatory impact analysis associated with the rulemaking containing the information collection, as appropriate. Generally, estimates should not include purchases of equipment or services, or portions thereof, made: (1) prior to October 1, 1995, (2) to achieve regulatory compliance with requirements not associated with the information collection, (3) for reasons other than to provide information or keep records for the government, or (4) as part of customary and usual business or private practices. There are no additional costs associated with the collection of this information.

- 14. Provide estimates of annualized costs to the Federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information. Agencies may also aggregate cost estimates from Items 12, 13, and 14 in a single table.**

The actual costs to the Federal government is assessed on each HUD program submission. However, HUD estimates the cost of the maximum burden on HUD staff would total at most \$1,638,060.00.

This estimate assumes the form would be reviewed for one hour by a GS-13 step 5, and then by a GS-14 and a GS-15 who will look at summary results on an annual basis.

**Table 2: Estimated HUD Burden**

| Information Collection | Number of Respondents | Frequency of Response | Responses Per Annum | Burden Hour Per Response | Hourly Cost Per Response* |                 |                 |         | Annual Cost    |
|------------------------|-----------------------|-----------------------|---------------------|--------------------------|---------------------------|-----------------|-----------------|---------|----------------|
|                        |                       |                       |                     |                          | GS 13: 1 hour             | GS 14: 15 mins. | GS 15: 15 mins. | Blended |                |
| HUD-27061              | 14,375                | 1.2                   | 17,250              | 0.50                     | \$57.80                   | \$17.075        | \$20.085        | \$94.96 | \$1,638,060.00 |

\* Using [OPM’s “Rest of the United States” hourly rates for 2026](#), Federal staff time is estimated for a GS-13 step 5 at \$57.80 per hour, as well as 15 minutes each for a GS-14 step 5 at \$68.30/hr. and a GS-15 step 5 at \$80.34/hr., bringing the blended total to \$94.96/hr for each form submitted.

- 15. Explain the reasons for any program changes or adjustments reported on the burden worksheet.**

This is a reinstatement without changes.

- 16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.**

The information may be made available publicly depending on requests from OMB, Congress, or Federal agencies with appropriate authority. Also, individual HUD programs may assess the need to publish information. When this information is used to inform public reports or is otherwise reported publicly, HUD will ensure adequate discussion is included regarding validity concerns and biases in how this data is collected by grantee organizations and aggregated by HUD. This discussion should acknowledge certain limitations to this dataset including: (1) the inability for grantee organizations to report non-responses or refused response data and a lack of clarity as to how these data-points are reported to HUD; (2) potentially varied collection methods, including both self-identification and proxy reporting (which may present validity issues); (3) that entities do not report multiracial categories that are below 1% of all respondents, which may inadvertently skew the aggregate reporting of the racial and/or ethnic identity of individuals served by HUD grantees. Following internal consultation, the agency may also choose to discuss additional sources of error or bias. .

- 17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.**

The information collection instruments will display the expiration date for OMB approval of the information collection.

- 18. Explain each exception to the topics of the certification statement identified in “Certification for Paperwork Reduction Act Submissions.”**

There are no exceptions to the certification statement.