

NASA Visitor Management System (NVMS) Interaction Emails and Screens

As of 8-12-2026

Visitor Pre-Registration email

NASA GRC - Lewis Field - Visitor Pre-Registration Notification



NASA-Visitor.donot-reply@nasa.gov

To

 Reply

NASA Visitor,

A visit request has been initiated for GRC - Lewis Field beginning on 08-06-2026 / 09:00 AM and ending on 08-07-2026 / 06:00 PM.

To complete your visit request, please use the following instructions:

1 - Click the link below to review and complete your information. The link is safe to use and unique to you. Once the link is used, it will no longer be accessible. **Do not forward this email.**

2 - When the browser opens, complete the following fields, and press the Update button in the lower right of the screen.

- Date of Birth
- Company / Affiliation
- Preferred Cell Number
- ID Type, Issuer and Number

US Citizens: Valid Federal/State/Local government Issued ID (ex. Driver's License or valid US Passport). NASA will begin full enforcement of REAL ID on May 7th, 2025. Those who present state-issued identification that is **not** REAL ID compliant and who do not have another acceptable alternative can expect to face delays, additional screening, and the possibility of not being permitted on center. Visit <https://www.dhs.gov/real-id/are-you-real-id-ready> for more information.

Lawful Permanent US Resident: also enter your Permanent Resident number.

A visit registration confirmation email will be sent once the visit has been approved.

Link : [Click here to enter Visitor required information](#)

If you have any problems accessing the link in this email, please contact your Sponsor:

Visitor External Pre-Registration page (Embedded and Red outlined Privacy Act/PRA Statement are on last page)

Visitor Information Collection

splan

Privacy Act

Privacy Policy

Accessibility

Paper Work Reduction Act

After entering the required information, please press the "Update" button on the lower right of this screen.

First Name *

NASA

Middle Name (Leave blank if none)

Last Name *

Visitor

Email

NasaVisitor@gmail.com

Date of Birth **

mm-dd-yyyy

Company / Affiliation **

Representing Company

Preferred Cell Number

Mobile Number

ID Type **

Driver's License

ID Issuer *

-- Select --

ID Number **

Location Name

GRC - Lewis Field

Update

Visitor Information Collection

splan

Confirmation

Your Visitor Requests are waiting for approval. You will be notified further

I am Done

Visitor / Visit Confirmation email, with example Center specific directions.

NASA GRC - Lewis Field - NASA Visit Registration Confirmation

N

NASA-Visitor.donot-reply@nasa.gov

To

NASA Visitor, your visit for NASA Location GRC - Lewis Field has been approved for the following dates and times:

Visitor's Information

Visit Dates
08-06-2026 09:00 AM-to-08-07-2026 06:00 PM

For entry and visitor badging, the following documentation must be presented at check-in.

- US Citizens: Valid Federal/State/Local government Issued ID (ex. Driver's License or valid US Passport). NASA will begin **REAL ID** on **May 7th, 2025**. Those who present state-issued identification that is **not REAL ID** compliant and who do not have another acceptable alternative can expect to face delays, additional screening, and the possibility of not being permitted on center. Visit <https://www.dhs.gov/real-id/are-you-real-id-ready> for more information.
- Lawful Permanent Resident (LPR): valid Permanent Resident card.
- Foreign Nationals: valid passport.

Anyone driving on Center must have a valid U.S. Driver's License.

All visitors please check-in for your visit with the Lobby Official to receive a visitor badge.

Contact your Sponsor if any changes or details for this visit need to be coordinated.

Directions:

Directions to NASA Glenn Research Center
21000 Brookpark Road, Cleveland, Ohio 44135

ACCESS FROM

Downtown Cleveland: 1-71 South to I-480*
Westbound Ohio Turnpike: Exit 10 to I-71 North to I-480*
Eastbound Ohio Turnpike: Exit 9A to I-480†
Hopkins Airport: Route 237 North to Route 17 (Brookpark Rd.) West to NASA
Car Rental: Route 237 South to Route 17 (Brookpark Rd.), West to NASA

EXITING FROM I-480

* Exiting from I-480 West: Exit at Grayton Rd. and turn right (south) onto Grayton Rd. Turn right (west) Brookpark Rd.
† Exiting from I-480 East: Exit at Brookpark Rd. and turn right (west) onto Brookpark Rd.
Travel west on Brookpark Rd. approximately 3/4 mile to the traffic signal at NASA Parkway. Turn left at the signal and proceed toward the Main Gate. Visitors should pull into parking lot on the left and register inside the building.

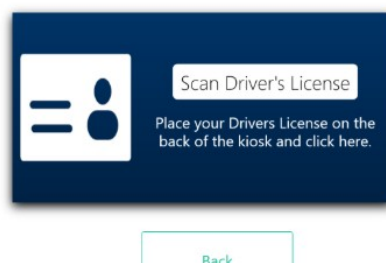
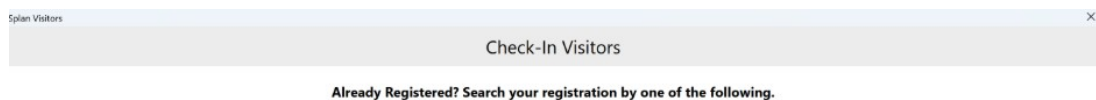
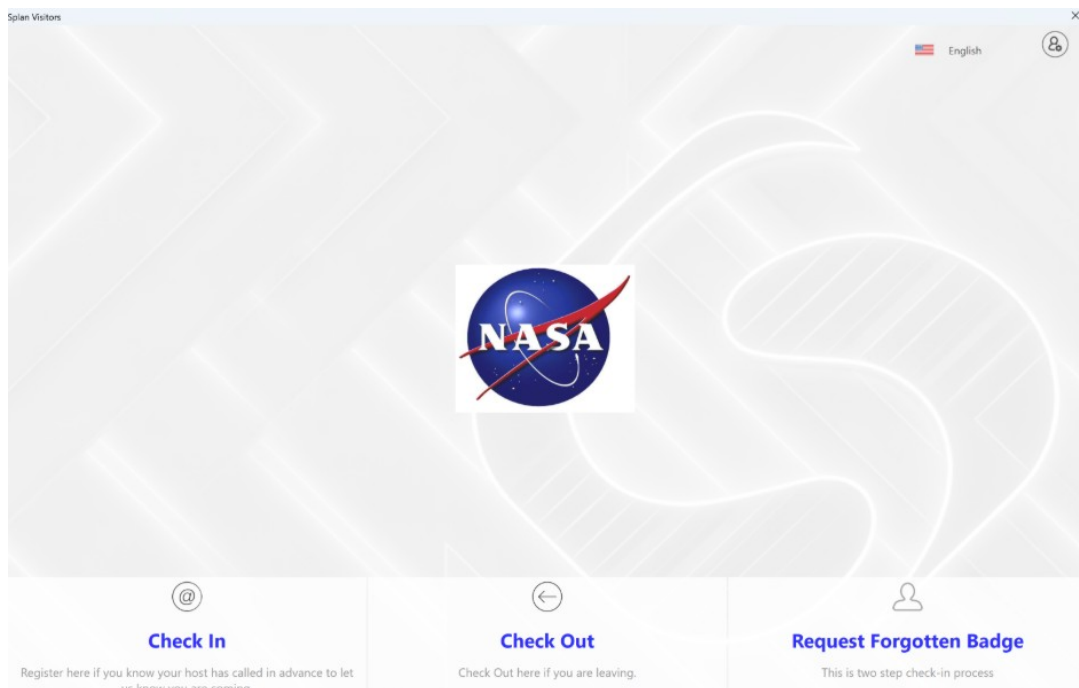
Get Directions

The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.

We look forward to seeing you!

Visitor Kiosk Screens

Kiosk Check in Screens for Non-Escorted, US Citizens



Splan Visitors

Check-In Visitors

Already Registered? Search your registration by one of the following.

Place your document inside the scanner and click on Scan button below

Scan

Close



Scan Driver's License

Place your Drivers License on the back of the kiosk and click here.

Back

If visitor found with Registered visit

Splan Visitors

Check-In Visitors



First Name *	Last Name *
NASA	Visitor
Email	Mobile Number
NASA.Visitor@nasa.gov	
Company Name	Whom you are meeting? *
self	Sponsor Name

Back

Next

Prompts Visitor to take picture

Splen Visitors



First Name *

NASA

Email

NASA.Visitor@nasa.gov

Company Name

self

Capture

Close

Back

Next

Prints badge and notifies they are checked in.

Splen Visitors



NASA Visitor has been checked-In successfully

 I am Done

Know Before You Go

NASA centers and facilities are federal government installations and require all U.S. citizens, 18 years or older, to present unexpired, government-issued photo identification before being allowed entry. Please be advised that pre-approved registration and/or sponsorship by a NASA employee is required for access. A complete list of acceptable forms of identification can be [found here](#).

Are you REAL ID ready? Beginning May 7, 2025, access to all NASA centers and facilities will require a REAL ID-compliant driver's license or identification card for entry. Visit tsa.gov/real-id for information on how to obtain REAL ID-compliant identification.

For those visiting our facilities and completing the required forms in the Enterprise Visitor Access Management System, please refer to the following statements.

Paperwork Reduction Act Statement

- The public burden to complete this information collection is estimated at 8 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collected information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to james.p.nicholas@nasa.gov. Current information regarding this collection of information – including all background materials – can be found at <https://www.reginfo.gov/public/do/PRAMain> by using the search function to enter either the title of the collection or 2700-0165.

Privacy Act Statement

- **AUTHORITY:** National Aeronautics and Space Act, 51 U.S.C. § 20101 et seq., as amended
- **PURPOSE:** To collect information from persons requesting access to NASA assets and/or resources in order to establish an identity and determine eligibility for access.
- **ROUTINE USES:** Use and disclosure of your records within and outside of NASA may occur in accordance with the [NASA Security Records System \(NASA 10SECR\)](#) and as permitted by the Privacy Act of 1974, as amended (5 U.S.C. 552a(b)).
- **DISCLOSURE:** Providing this information is voluntary; however, failure to provide the requested information may result in the denial of access.