

**Request for Non-Substantive Change to the
Boundary and Annexation Survey
Office of Management and Budget Control No. 0607-0151
U.S. Department of Commerce
U.S. Census Bureau**

Purpose

The U.S. Census Bureau conducts the Boundary and Annexation Survey (BAS) annually to collect information about selected legally defined geographic areas. BAS provides tribal, state, and local governments an opportunity to review the Census Bureau's legal boundary data to ensure the Census Bureau has the correct boundary, name, and status. The Census Bureau uses the boundary information collected during BAS to tabulate data for the decennial and economic censuses, and for annual estimates and surveys such as the American Community Survey (ACS) and the Population Estimates Program (PEP). Title 13, Section 6, United States Code authorizes this survey.

Approved on November 30, 2024, the current BAS Office of Management and Budget (OMB) collection will expire on November 30, 2027. This non-substantive change (NSC) request is to update materials used for the 2027 BAS. Refer to [Table 1](#) Table 1: 2027 BAS Material Changes(2027 BAS Materials Changes) for a complete list of updates made to the BAS materials.

Background

Updates to the BAS materials for 2027 will mostly be limited to updating years, version numbers for partnership shapefiles, and changing references from BASID to GOVID that were missed previously. OMB approved the change from BASID to GOVID on 1/9/2026. There will be additional updates resulting from changes to the Partnership Toolbox that require GOVID information in local data instead of name data. The availability of record layouts on the Census Bureau website also allows us to remove them from our Technical Guides to reduce the number of pages within the guide. Minor updates of typos and grammar will be made to improve clarity and readability of the materials. Due to updated security guidance for the Secure Web Incoming Module (SWIM), our secure file transfer portal participants must use to submit changes, the SWIM-Token email will be updated to reflect the now attached SWIM token. Additionally, one new SWIM email will be added that contains decryption information for respondents to use. Lastly, guidance was provided by tribal specialists at the Census Bureau about how we address our tribal partners which requires minor updates to be made to our tribal specific materials. The materials that would be affected by these changes do not alter the content or objective of BAS. The requested changes are necessary to reflect the current BAS cycle.

Burden

The burden of the 2027 BAS is unchanged by this update.

Attachments

Table 1: 2027 BAS Material Changes

Reported Change	Material	Location in Material	Description/Summary of Change(s)
Updated links and references for various program dates	All Documents	Throughout Documents	Updated any references or links containing 2026 to 2027.
Updated BAS Partnership Shapefile Links and References	BAS Partnership Toolbox Pro How-to Guide, BAS Technical Guide	Throughout Documents	Updated all references to the BAS Partnership Shapefiles "26v2".
Updated BAS ID to GOVID	BAS-E-NRFU1, BAS-E-NRFU2, Technical Guide	Throughout Documents	Updated all instances of "BAS ID" and "BAS_ID" to "GOVID".
Updated Tribal Chair to Tribal Leader	BAS-E-2, BASE-4	Salutation/Greeting	Changed instances of "Tribal Chair" to "Tribal Leader" to reflect preferred verbiage provided by Tribal specialists.
Token Attached Language added	BAS-E-SWIM-Token	Second Paragraph	Language was added to reflect that the SWIM token is now attached to the email instead of being in the body of the message.
New email	BAS-E-SWIM-Token-Password	SWIM emails	A new email had to be added for security purposes to include a decryption password for new SWIM users. This process was mandated by the Census Bureau's Office of Information Security.
Enhanced GOVID functionality in Toolbox tools	BAS Partnership Toolbox Pro How-to Guide	Chapter 2	Changing our matching functions from NAME/NAME/SAD to GOVID improved functionality but required updated procedures and images to use the tools appropriately.
Improved grammar and fixed typos	BAS Partnership Toolbox Pro How-to Guide	Throughout document	Minor adjustments to grammar and minor typos were fixed to improve readability.
Removed sections about Shapefile Names, Shapefile Layouts and Data Dictionary	BAS Technical Guide	Section 4.3	The most up-to-date descriptions of the partnership shapefiles are now maintained on the public Census Bureau website and no longer need to be documented in the technical guide.