

**Justification for Non-Substantive Changes for Form SSA-711  
Request For Deceased Individual's Social Security Record  
CFR Citations  
OMB No. 0960-0665**

**Revisions to the Collection Instruments**

**Paper SSA-711:**

We are making the following revisions to the paper SSA-711.

- **Change #1:** We are revising the language on page 1 under How Do I Get This Information:
  - o **Current Language:** Complete page 2 of this form to tell us what information you want. Photocopy page 2 for multiple requests.
  - o **Revised Language:** Submit your request electronically via [FOIAXpress SSA PAL Application-Home](#)

**Justification #1:** We are adding the link to make the process electronic and easier for users to navigate.

- **Change #2:** We are updating the new fees for FY 27 from \$23.00 to \$27.00 through the form.

**Justification #2:** We are updating to reflect the new fees, which renew every two years.

- **Change #3:** We are updating the component name on the forward to and Forward Express Mail to address line on number 7 and 8:

- o **Current Language:**

**7.Forward Request to: EO EC  
FOIA**

**PO BOX 33022**

**Baltimore, MD 21290-3022**

**8. Forward Express Mail to: EO EC FOIA**

**6100 Wabash Ave.**

**Baltimore, MD 21215**

- o **Revised Language:**

**7. Forward Request to: SSA OEIO  
DEBS FOIA**

**PO BOX 33022**

**8. Forward Express Mail to: SSA  
OEIO DEBS FOIA**

**6100 Wabash Ave.**

- **Baltimore, MD 21290-3022**

**Baltimore, MD 21215**

**Justification #3:** We are revising to correct the component due to organization change.

These changes do not affect the public reporting burden. SSA will implement these changes on October 1, 2026.