Technology & Systems (TS)
Trusted Traveler and Credentialing (TTC)
Program Implementation Branch (PIB)

Flight Training Security Program (FTSP)

Candidate User Guide

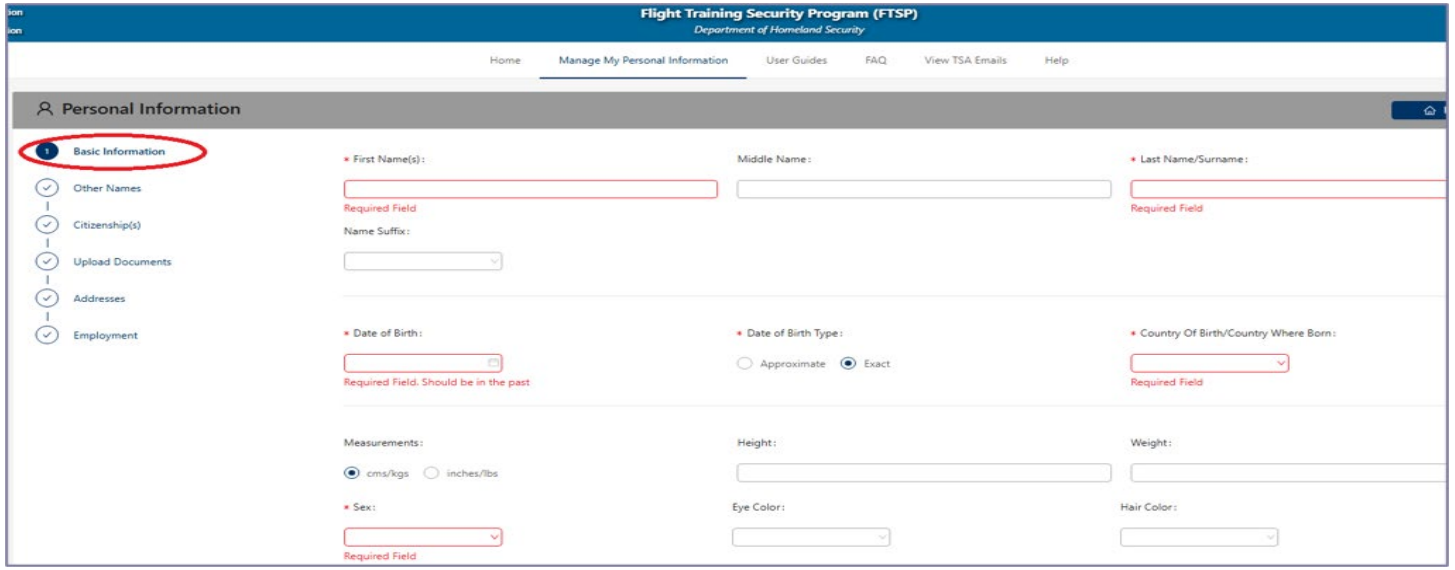
November 2026

Transportation Security Administration

Application for Security Threat Assessment

- You must provide the following using the FTSP online portal for a security threat assessment:
  - *Basic Information*
    - name, DOB, country of birth, sex
  - *Other Names*
  - *Citizenship Types* (current, dual, historical)
  - *Upload documents* (current & all previous)
    - Unexpired passport and lawful presence documents
  - *Address Information* (current, historical at least 5 years)
  - *Employment History* (current)

Application for Security Threat Assessment (cont.)



- Create the application.

Pay The Fees

TSA assesses a fee to cover the costs of conducting and maintaining your security threat assessment (STA). Four (4) possible fee options can be assessed, depending upon your eligibility and qualifications. The TSA system will automatically determine the fee or present you with your available fee options.

The current fee structure is:

- Standard Processing- $140
  - TSA has up to 30 calendar days to process your STA.
- Reduced Fee Processing - $125
  - Candidate has uploaded one (1) of these documents:
  - Global Entry, SENTRI, or NEXUS card
  - TSA PreCheck® KTN letter
  - TWIC® card
  - U.S. commercial driver's license (CDL) with HME credential

Pay The Fees (cont.)

- Expedited Processing-$140
  - Candidate has uploaded one of these four (4) documents:
  - Permanent Resident Card
  - Airman certificate with a type rating shown in Section XII
  - Aircraft Operator Badge
  - SIDA Badge
- Reduced Fee with Expedited Processing- $125

Fingerprint Instructions

FTSP retains fingerprints to resubmit to the FBI on new STAs. However, the FBI determines if they are still acceptable. The candidate will be notified if new fingerprints are required.

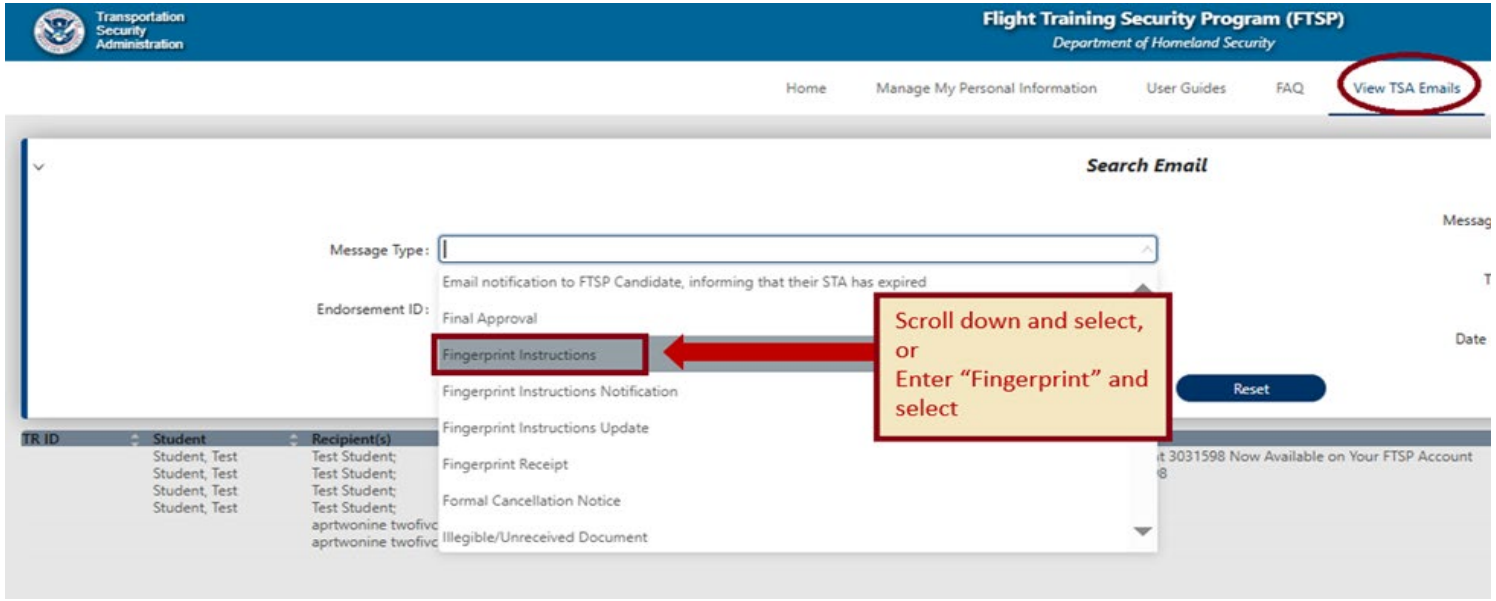
The candidate must not get fingerprinted until they have received an email entitled: "Documents Accepted – Fingerprint Instructions Available."

To retrieve fingerprinting instructions, log in to your account and select "View TSA Emails" to open the "Search Email" function, as shown in the image below. Use the drop-down to select "Fingerprint Instructions" to search for fingerprint-related emails.

Follow the instructions in the email **EXACTLY**. TSA only accepts fingerprints submitted through the process in the "Fingerprint Instructions."

Fingerprint Instructions (cont.)

Fingerprints submitted by any other means will be rejected.



If Your Application Requires Changes

Read Your Email and Follow Instructions.

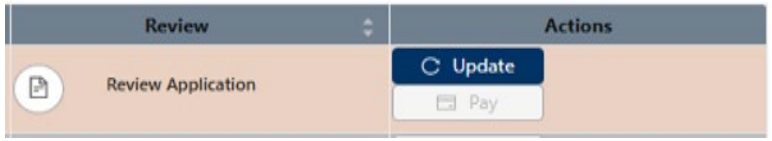
If your STA application is missing information, or the information you have provided is inaccurate, you will receive an email entitled “Changes Required to Security Threat Assessment Application.” This means that your application has been set to “Insufficient” status and is on hold until TSA receives all of the information requested in the email.

Proceed as follows:

- Carefully follow all instructions in the email. Make only the change(s) requested.
- ***Do not begin a new application.*** This will generate another fee.

If Your Application Requires Changes (cont.)

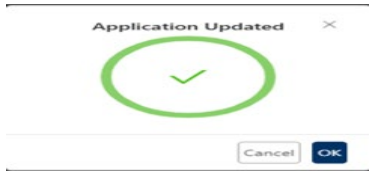
- After you have provided the information requested:
  - On the home page of your FTSP portal under the My Applications there is an Actions column. Please click “Update”.



  - Click “Submit” on the Candidate Update Application Acknowledgement



  - Click ”OK” on Application Updated screen.



Select A Provider

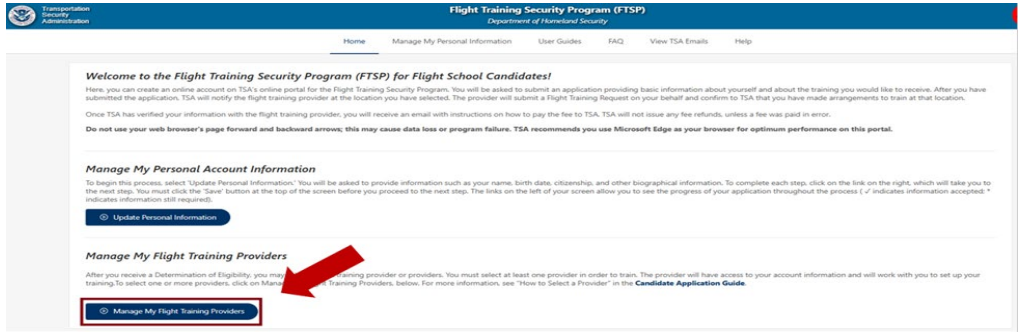
You must select a flight training provider from the FTSP portal to participate in flight training. However, you cannot use the FTSP portal to set up flight training events. Only a provider or providers you select from the portal can create a training event or events for you. All flight training arrangements are made between you and the provider. TSA is not involved in determining what flight training you receive.

When to select a provide:

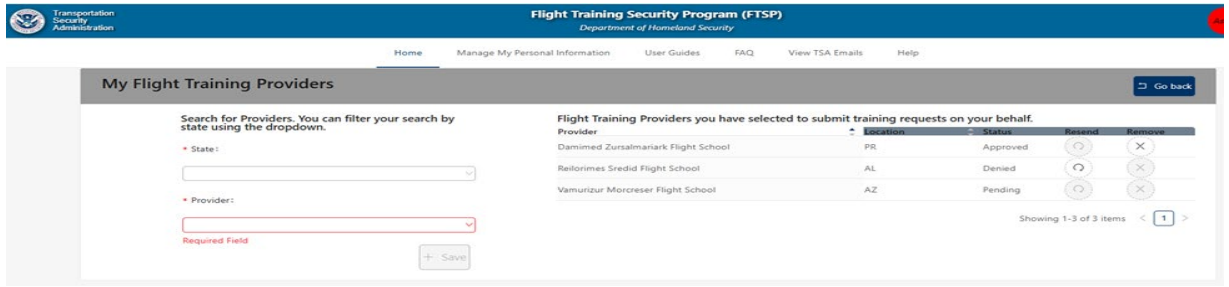
- You can only select a provider when you receive an email entitled
- "Determination of Eligibility – Final Approval Granted."
- You must use this portal to select one (1) or more flight training providers.
- You may train as often as you like and with as many providers as you like for the duration of your Determination of Eligibility (up to five (5) years from date of issue).
- When you select a provider, that provider will receive a notification from TSA. The provider will contact you to schedule your training.
- Your Determination of Eligibility is available to any provider you select at no cost to you or the provider.

How to Select A Provider

To select a flight training provider, click on "Select a Provider" at the top of the Home screen or on “Manage My Flight Training Providers,” as shown below.



The following screen will appear:



How to Select A Provider (cont.)

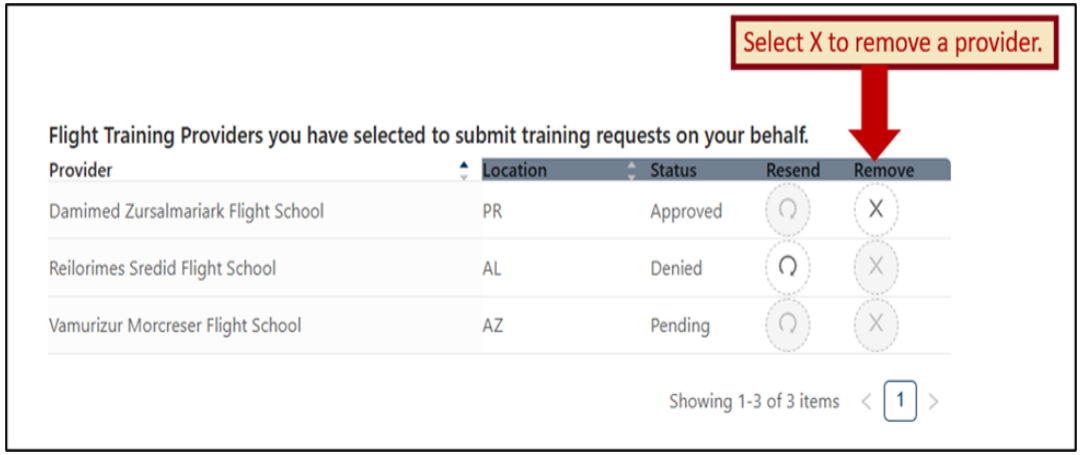
- Choose a U.S. state from the drop-down menu.
  - Select the U.S. state or the country where your flight training provider is located.
    - Only providers operating in that state or country will be listed.
- Choose a provider name from the drop-down list.
  - If the flight training provider you are looking for is not listed, they may be listed under a different name, located in another U.S. state, or they may not be registered with TSA. Contact your chosen provider to request how they are registered with TSA. If they are not registered with TSA, the provider can visit https://www.fts.tsa.dhs.gov/home/provider to register with TSA.
  - You can choose as many providers as you want if you would like to plan your training over several months or in various locations.

How to Select A Provider (cont.)

- Once you click "Save”:
  - Your request will be pending acceptance with the selected provider(s)
  - Once accepted, the provider can view your:
    - Name
    - Identity documents
    - Employer (from your STA application)
    - Type ratings (if any)
- A provider may set up any number of training events for you.
- The provider will notify TSA of your training event(s).

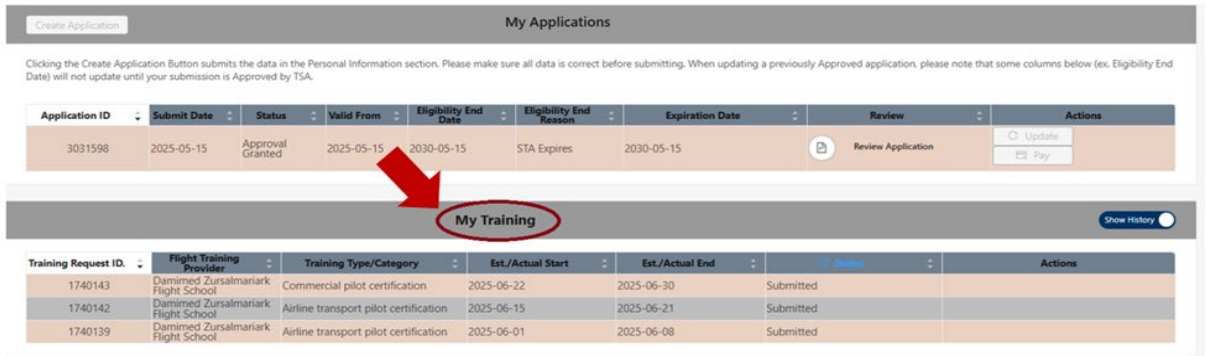
How to Select A Provider (cont.)

- You can remove a selected provider from your “My Flight Training Providers” page by clicking on the “X” under the “Remove” column, as shown below.
  - If you remove a provider, you had previously selected, that provider can only view your information if they have created a training event for you.



View Status of our Training Events

View the status of your training events by logging into your account and scrolling down to “My Training” on the Home page (see screenshot below). All your training events are listed in the “My Training” table at the bottom of the page.



The “My Training” table shows whether an event is submitted, completed or not completed. Your flight training provider is responsible for entering this information. Contact your provider if you see any errors or omissions.

To view older training events, enable the “Show History” button 

at the top of the “My Training” table.

To hide the history again, enable the “Show Current” button.

When you Receive a Determination of Eligibility

When you are issued a Determination of Eligibility, you are approved to participate in flight training events up to the date the Determination expires – in most cases, for five (5) years.

Under your Determination of Eligibility, you can:

- Select one or more flight training providers through the FTSP portal.
- Train as often as you want, with as many providers as you want.
  - Your Determination of Eligibility covers all training events; there is no cost to transfer between providers.
- During the period of your Determination of Eligibility, you should:
- Keep your FTSP account up to date with any changes in your name, address, or employer.
- Stay informed of your FTSP emails and the "What's New" board at https://fts.tsa.dhs.gov/home.
- Update your account information and upload new documents related to:
  - Changes to your passport(s)
  - Changes to your visa or other immigration documentation
  - New airman certificates

When you Receive a Determination of Eligibility (cont.)

You should reapply for a new security threat assessment as early as six (6) months before your security threat assessment expires. FTSP will send you an email when your Determination of Eligibility is:

- 60 days from expiring
- 30 days from expiring
- Has expired

If your Determination of Eligibility expires, you cannot continue flight training or start new training. If a training event is underway or scheduled when your Determination expires, the provider must cease or cancel your training.

To renew your Determination of Eligibility, you must reapply through your existing account on the FTSP Portal and pay the appropriate fee.