

Authorized Agent Designation Form and Instruction

Entity: STATE MEDICAL BOARD (LITTLE ROCK, AR) | User: adminjuli

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DESIGNATE AUTHORIZED AGENT

Public Burden Statement

OMB Number: 0906-0081 Expiration Date: mm/dd/yyyy

Public Burden Statement: The NPDB is a web-based repository of reports containing information on medical malpractice payments and certain adverse actions related to health care practitioners, providers, and suppliers. Established by Congress in 1986, it is a workforce tool that prevents practitioners from moving state-to-state without disclosure or discovery of previous damaging performance. The statutes and regulations that govern and maintain NPDB operations include: [Title IV of Public Law 99-660, Health Care Quality Improvement Act \(HCQIA\) of 1986](#), [Section 1921 of the Social Security Act](#), [Section 1128E of the Social Security Act](#), [Section 6403 of the Patient Protection and Affordable Care Act of 2010](#). The NPDB regulations implementing these laws are codified at [45 CFR Part 60](#). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0906-0081 and it is valid until mm/dd/yyyy. This information collection is voluntary. 45 CFR Section 60.20 provides information on the confidentiality of the NPDB. Information reported to the NPDB is considered confidential and shall not be disclosed outside of HHS, except as specified in Sections 60.17, 60.18, and 60.21. Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Information Collection Clearance Officer, 5600 Fishers Lane, Room 13N82, Rockville, Maryland, 20857.

Close

Organizations that are registered on behalf as an [authorized agent](#). They can view or update the agent's authorized information.

Your organization is still responsible for the agent's information.

Enter the agent's information exactly as it appears on their last 4 DBID numbers.

Agent Organization Name

Last 4 numbers of agent's DBID

Country

City

State

ZIP

Select the functions you are authorized to perform:

☐ One-Time Query

☐ Continuous Query Enrollment

☐ Report

Who should receive the responses for transactions the agent submits?

☐ My organization

☐ The agent

☐ Both of us

NATIONAL PRACTITIONER DATA BANK

NPDB

0906-0081 Expiration Date: 1/31/2027

and organization to act on their behalf. You may add additional agents to their last 4 DBID numbers.

AUTHORIZED AGENTS

Your organization can designate another organization to query and/or report to the NPDB on its behalf as an authorized agent. In most cases, an authorized agent is an independent contractor used for centralized credential, e.g., a credentials verification organization or hospital association.

Your organization does not have any authorized agents. You can [designate an agent](#) if they are currently registered with the NPDB and your organization has a written agreement with the agent's organization. Visit the [Find an Authorized Agent](#) to view a list of registered agents. We do not recommend or endorse any agent. [Learn more about authorized agents.](#)

[+ Add an agent](#)

[Exit to Options](#)

DESIGNATE AUTHORIZED AGENT

Organizations that are registered and authorized to query and/or report to the NPDB may designate another registered organization to act on their behalf as an [authorized agent](#). The agent only acts on behalf of your organization to perform the NPDB functions you authorize for them. You may add or update the agent's authorized functions at any time.

Your organization is still responsible for complying with all [NPDB reporting and/or querying requirements](#).

Enter the agent's information exactly as shown on the [Find an Authorized Agent](#) list. Contact the agent directly to obtain their last 4 DBID numbers.

Agent Organization Name

Last 4 numbers of agent's DBID

Country

United States

City

State

ZIP

Select the functions you are authorizing the agent to perform on your behalf

- ☒ One-Time Query
- ☒ NPDB Query Enrollment
- ☒ Report
- ☒ I authorize my agent to resolve compliance actions on our behalf for professions in a [compliance review](#)

Is the agent authorized to use your EFT account to pay for query transactions submitted on your behalf

Your organization is responsible for payment of all queries processed by an authorized agent on your organization's behalf, regardless of whether or not the agent is authorized to use your organization's EFT account for payment.

- ☒ Yes
- ☐ No

The agent may use a credit or debit card for payment. If you want the agent to use your card you must arrange it with your bank and provide the account information to the agent.

Who should receive the responses for transactions the agent submits?

- ☒ My organization
- ☐ The agent
- ☐ Both of us

Where should we send your responses?

- ☒ IQRS, the NPDB system
- ☐ QRXS

Certification

I certify that I am authorized to submit this transaction to designate an authorized agent and that all information is true, complete and correct to the best of my knowledge.

Name:

VERONICA C PERSINGER

Title:

REGULATORY MANAGER

Phone:

(501) 296-1802

Email:

Test@state.gov

WARNING:
Any person who knowingly makes a false statement or misrepresentation to the National Practitioner Data Bank (NPDB) may be subject to a fine and imprisonment under federal statute.

State Changes

Label	PDF Name	Item Type	Trigger
OMB Number: 0906-0081 Expiration Date: mm/dd/yyyy	Authorized Agent Designation	Modal	When the user selects the link the modal is displayed with the public burden statement content.
I authorize my agent to resolve compliance actions on our behalf for professions in a compliance review	Authorized Agent Designation	Checkbox	This is only displayed if the entity type qualifies for a compliance review.