

Quality Improvement Fund (QIF) - Final Report Template

Introduction:

This document contains a form for QIF award recipients to provide a final report on their project's 2-year progress on the required objectives, impact of the overall project, accomplishments, challenges, and other relevant information.

The questions in this form are applicable to QIF topics across fiscal years. Award recipients will share information based on the QIF Notice of Funding Opportunity.

Section	Guiding Prompts
Project Description	• Describe your QIF project and activities. • Describe any changes in program activities since application was submitted.
Progress Made Towards Objectives and Outcomes	• Explain how each activity contributed to meeting established QIF project objectives. Include a narrative to demonstrate results achieved through the described activities. • List your top 3 biggest accomplishments and provide data to support your findings. Describe what partnerships helped you in meeting these accomplishments.
Significant Challenges and Activity Changes	• Describe any significant challenges related to project implementation. Address each issue separately in its own section and describe whether and how the issues were resolved. Discuss the implications of any unresolved issues or concerns.
Outlook for Program Continuation and Sustainability	• Describe how the project activities will be sustained without the grant funding. Describe how and what activities you will continue to implement. • Describe what activities you will no longer continue to implement. What led to the decision to discontinue these activities? What support would you need to continue carrying out these activities? • If the project is to be discontinued, has it served its purpose, or is there still a need to solve the problems you were addressing?

Conclusions and Recommendations	• Summarize the results, successful strategies, and lessons learned. Suggest ways that your experience may be helpful to others. • Summarize any feedback that you would provide to HRSA in implementing/funding programs around this same population and service.
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Public Burden Statement

Health centers (section 330 grant funded and Federally Qualified Health Center look-alikes) are patient-directed organizations that deliver affordable, accessible, quality, and cost-effective primary health care services to patients and adjust fees based on income and family size. The Health Center Program application forms provide essential information to HRSA staff and objective review committee panels for application evaluation; funding recommendation and approval; designation; and monitoring. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0915-0285 and it is valid until X/XX/2029. This information collection is mandatory under the Health Center Program authorized by section 330 of the Public Health Service (PHS) Act (42 U.S.C. 254b). Public reporting burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Information Collection Clearance Officer, 5600 Fishers Lane, Room 13N82, Rockville, Maryland, 20857 or paperwork@hrsa.gov. Please see <https://www.hrsa.gov/about/508-resources> for the HRSA digital accessibility statement.