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Project Officer: Audra Henry</p>

Title: Health Scientist</p>

Phone: 770-488-3758</p>

Email: AHenry@cdc.gov</p>

</p>

Date: September 15, 2026</p>

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Part A. Justification

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<h1 class="western" style="border: none; padding: 0in">A.1.

Circumstances Making the Collection of Information Necessary</h1>

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to Promote Local Efforts to Reduce Environmental Exposure (APPLETREE)

Program is to: 1) identify pathways of exposure to hazardous

substances at hazardous waste sites and releases; 2) identify,

implement, and coordinate public health interventions to reduce

exposures to hazardous substances which occur at levels of health

concern; and 3) provide training at the state level to promote and

achieve the safe siting of child care facilities in the United

States. The APPLETREE program strengthens ATSDR's coordination and

communication with federal, state, and local health and environmental

agencies.

</p>

APPLETREE Program is authorized under Sections 104(i)(15) of the

Comprehensive Environmental Response, Compensation, and Liability Act

(CERCLA) of 1980, as amended by the Superfund Amendments and

Reauthorization Act (SARA) of 1986 [42 U.S.C. 9604(i)(15)]

(

Attachment

1).

</p>

October 3, 2022, the Agency for Toxic Substances and Disease Registry

(ATSDR) published the notice of funding opportunity announcement

(NOFO No. CDC-RFA-TS-23-0001) for <font

size="3" style="font-size: 12pt">the

A

PPLETREE

Program (Attachment

3).

Under the current five-year cooperative agreement, ATSDR

will continue to collect information related to APPLETREE recipients'

activities, including process and outcome performance measures. ATSDR

will continue to use this information to monitor progress toward

program goals and objectives and for program quality improvement.
</p>

<h1 class="western" style="border: none; padding: 0in">A.2.

Purpose and Use of the Information Collection</h1>
<p style="line-height: 100%; margin-bottom: 0in">

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<p style="line-height: 100%; margin-bottom: 0.08in">The purpose of this ICR is to support program planning and management related to recipient progress reporting, financial reporting and grants management, and quality control. Throughout the current five-year APPLETREE program cycle, ATSDR utilizes this information to monitor recipient performance and provide technical support in environmental assessment, community engagement, education, and stakeholder communication at ATSDR-related sites. Recipients may participate in ATSDR's Choose Safe Places for Early Care and Education (CSPECE) which is a safe siting program for childcare facilities. This participation will foster a systematic way to work with childcare licensing authorities to evaluate prospective childcare locations, train licensing authorities, and evaluate existing childcare locations. As outlined in the NOFO, the specific short-term, intermediate, and long-term outcomes and performance measures for the APPLETREE program are presented below.
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 <p align="left" style="orphans: 2; widows: 2">Timely dissemination of site-specific findings to partners, stakeholders, and community members. (Component 1, Strategy A)</p>

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adding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.2 Increased partner buy-in and acceptance of recommendatio ns. (Component 1, Strategy A)</p> > </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.3 Increased buy in and support from broad array of partners. (Component 1, Strategy B)</p> </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.4 Increased stakeholder/partners knowledge of ECE siting i ssues and recommendations to prevent exposure. (Component 1, Strategy B)</p> </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.5 Increased understanding of barriers and facilitators for safe siting. (Component 1, Strategy B)</p> </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.6 Enhanced and/or expanded CSPECE programs. (Component 1, Strategy B)</p> </td> </tr> </td></tr></td></tr></td></tr></td></tr>	<td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"> 1.3 Increased buy in and support from broad array of partners. (Component 1, Strategy B) </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.4 Increased stakeholder/partners knowledge of ECE siting i ssues and recommendations to prevent exposure. (Component 1, Strategy B)</p> </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.5 Increased understanding of barriers and facilitators for safe siting. (Component 1, Strategy B)</p> </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.6 Enhanced and/or expanded CSPECE programs. (Component 1, Strategy B)</p> </td> </tr> </td></tr></td></tr></td></tr>	<td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"> 1.4 Increased stakeholder/partners knowledge of ECE siting i ssues and recommendations to prevent exposure. (Component 1, Strategy B) </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.5 Increased understanding of barriers and facilitators for safe siting. (Component 1, Strategy B)</p> </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.6 Enhanced and/or expanded CSPECE programs. (Component 1, Strategy B)</p> </td> </tr> </td></tr></td></tr>	<td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"> 1.5 Increased understanding of barriers and facilitators for safe siting. (Component 1, Strategy B) </td> </tr> <tr> <td> <td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"><p align="left" style="orphans: 2; widows: 2"> 1.6 Enhanced and/or expanded CSPECE programs. (Component 1, Strategy B)</p> </td> </tr> </td></tr>	<td width="607" valign="top" style="border: 1px solid #000000; padding: 0in 0.08in"> 1.6 Enhanced and/or expanded CSPECE programs. (Component 1, Strategy B) </td> </tr>
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B)	Component 1, Strategy B)
Component 2)	Component 2)
2.1 Increased implementation of recipient recommendations to reduce, eliminate, or prevent exposures by regulatory agencies, makers, and/or individuals. (Component 1, Strategy A)	2.1 Increased implementation of recipient recommendations to reduce, eliminate, or prevent exposures by regulatory agencies, makers, and/or individuals. (Component 1, Strategy A)
2.2 Decreased or eliminated site-related exposures. (Component 1, Strategy A)	2.2 Decreased or eliminated site-related exposures. (Component 1, Strategy A)
2.3 Increased stakeholder practices to reduce hazardous exposure among	2.3 Increased stakeholder practices to reduce hazardous exposure among

children.

Component 1, Strategy B)	2.4 Increased process, systems, and policy changes to support exposure prevention. (Strategy B)
Component 1, Strategy B)	2.5 Increased practices of partners to manage CSPECE program independently. (Component 2)
2.6 Increased actions among target audience to identify, reduce, or prevent health effects from exposure to hazardous substances. (Component 2)	
3.1 Decreased, eliminated, or prevented exposures to hazardous chemicals. (all Strategies for Component 1 and 2)	
3.2	

Increased collection of evidence on effective practices, policies, and processes for preventing exposure (all Strategies for Component 1 and Component 2)

--

The following information collection forms collect process and outcome measures relevant to activities and outcomes for which the recipients are accountable for tracking. All forms were previously approved by OMB in 2023.

- ATSDR Health Education (HE) Activity Form (**Attachment 4a**):

For health education activities, APPLETREE recipients shall quantitatively assess and report efforts to educate community members about site recommendations and health risks using indicators to assess community understanding of site findings about health risks and community understanding of agency recommendations to reduce health risks. This information will be entered into ARMSS.

- ATSDR Technical Assistance (TA) Activity Form (**Attachment 4b**):

Throughout the budget year, this form will be used to record the routine requests made by the recipients and their program responses. These responses do not evaluate environmental data and do not make health calls. They are not reviewed and cleared through ATSDR clearance processes but are monitored by ATSDR as part of the recipients' performance. This information will be entered into ARMSS.

- [_Hlk134177556](#)
ATSDR Site Impact Assessment (SIA) Form Attachment
For each environmental health assessment conducted at ATSDR sites, recipients shall estimate and report the number of people protected from exposure to toxic substances at each site where implementation of agency recommendations has taken place. To the extent possible, recipients shall estimate the disease burden prevented due to the implementation of site recommendations. This information will be entered into ARMSS.

- ATSDR Success Story Form Attachment**
Recipients will provide a minimum of one success story per quarter (four success stories total per year) that highlights an impact of any of their programs. Recipients will report a brief summary, background, intervention/action taken, and accomplishment/impact for each story. Optionally, they may include a photo or quote. This information will be entered into ARMSS.

- APPLETREE Annual Performance Report (APR) Template Attachment**
and Guidance Document
Attachment
Recipients will continue to provide an APR each year and at the end of the funding cycle, which summarizes their annual and funding cycle performances, respectively. Annual APRs will be due in

November of each year to coincide with the CDC Grants Management annual reports to reduce the overall reporting burden. The final report will be due at the end of the funding cycle. The purpose of the performance reports will be to assess recipients based on performance measures and evaluation projects.

Reports include a summary of performance measures, findings from evaluation projects, an updated work plan, and a narrative detailing progress, successes, challenges, and interpretations of results.

These reports will continue to be entered into a Microsoft Word document and provided directly to ATSDR via email.

CSPECE Qualitative Narrative Form

Attachment

Recipients will provide a narrative report of their Choose Safe Places for Early Care and Education (CSPECE) Programs to document descriptive details of their state's landscape, program plan, program implementation, and results that cannot be captured through numbers. Recipients will complete and submit the narrative once a year and at the end of the grant cycle as a supplement with their Annual Performance Reports in a Microsoft Word document and provide directly to ATSDR via email.

CSPECE Quantitative Form

Attachment

Recipients will provide data on their CSPECE Programs to quantify aspects of their program such as children reached, target audiences educated, early care and education programs referred and screened, and recommendations implemented. Recipients will complete and submit a Microsoft Excel form once a year and at the end of the grant cycle as a supplement with their Annual Performance Reports and provide directly to ATSDR via email. The form is cumulative and documents efforts from all five years.

- ATSDR
SoilSHOP Form

Attachment

4h

SoilSHOPS are not a required activity, however if a recipient completes a SoilSHOP, they need to complete a SoilSHOPS Form in Word. This form gathers data on the inputs, activities, outputs, and outcomes of the event, such as the number of soil samples screened, number of elevated soil samples, number of individuals receiving health consultations, and number of individuals receiving referrals. The form should be provided back to ATSDR via email within a month of a SoilSHOP completion.

- ATSDR
Recommendation Follow-up Form

Attachment

4i

For each environmental health assessment, recipients will provide an update on the status of acceptance and implementation of all recommendations to understand whether and how recommendations have been implemented, and the subsequent impact on communities. Recipients will complete an Excel reporting form annually on the anniversary date of the release of each health assessment. Recipients will provide to ATSDR via email.

- [_Hlk134600350](#)
ATSDR
Requests Form

Attachment

4j

For each environmental health assessment, recipients will provide the request, dates, and triage information and can associate the request with a hazardous waste site. Site scoping and clearance information are completed for about 15% of environmental health assessments that complete ATSDR's clearance process (i.e.,

certified). This information will be entered into ARMSS.

A.3. Use of Improved Information Technology and Burden Reduction

Only the minimum amount of necessary information will be collected for the "APPLETREE Performance Measures" ICR.

ATSDR will require recipients to electronically submit the HE, the TA, SIA Performance Measures, Requests, and Success Stories in ARMSS. The use of this electronic reporting system will reduce recipient burden because the information can be submitted directly and quickly into the ATSDR system. The estimated time for each entry is 4, 4, and 7 minutes for HE, TA, and SIA, respectively. Direct entry will also reduce transcription errors because recipients will not have to send the information in another reporting form requiring separate data entry at ATSDR. We estimate that 58% (157/269) of the requested burden hours will be spent reporting electronically in ARMSS.

All other forms, including the APR, the SoilSHOP Form, the Recommendation Follow-up Form, and both CSPECE forms, will be submitted in electronic format to ATSDR via email. We estimate that 42% (112/269) of the requested burden hours will be spent reporting by submitting reports via email to ATSDR.

A.4. Efforts to Identify Duplication and Use of Similar Information

There will be no duplication of program management information in the APPLETREE Program. The reported information from the recipient will be generated as site activities progress throughout the budget year. No similar information exists.

A.5. Impact on Small Businesses or Other Small Entities

Recipient reports or performance measures and annual reports will not involve

small businesses.</p>

<h1 class="western" style="border: none; padding: 0in">

A.6. Consequences of Collecting the Information Less Frequently</h1>

<p style="line-height: 100%; margin-bottom: 0in">

</p>

<p style="line-height: 100%; margin-bottom: 0.08in">APPLETREE

recipients will submit information about each site activity into the HE, TA, SIA, SoilSHOP, and Requests forms as they occur. Due to the high volume of ATSDR site activities anticipated per year, we estimate each recipient will submit information several times per year. This frequency is necessary for accurate tracking of site activities. To allow recipients to wait to submit activity summaries monthly, quarterly, biannually, or annually, would result in loss of detail in site activities and increased opportunity for recall bias. This high volume of entries is offset by the minimal time needed to enter each site activity.</p>

<p style="line-height: 100%; margin-bottom: 0.08in">The

APPLETREE recipients will submit APRs and both CSPECE forms once per year for program management and monitoring. Reporting once per year is a minimum requirement. Additionally, each form will be submitted a

6^{th}

time at the end of the period of performance.</p>

<p style="line-height: 100%; margin-bottom: 0.08in">There

are no technical or legal obstacles to reducing burden.</p>

<h1 class="western" style="border: none; padding: 0in">

A.7. Special Circumstances Relating to the Guidelines of 5 CFR 1320.5</h1>

<p style="line-height: 100%; margin-bottom: 0.08in">

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<p style="line-height: 100%; margin-bottom: 0.08in">The

following special circumstance(s) apply to this information

collection. We are requiring the APPLETREE recipients to report HE, TA, SIA, SoilSHOP, and Requests information to the agency more often

than quarterly as described and justified in Section

A.6.</p>

<h1 class="western" style="border: none; padding: 0in">

A.8. Comments in Response to the Federal Register Notice and Efforts to Consult Outside the Agency</h1>

<p style="line-height: 100%; margin-bottom: 0in">

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<p style="line-height: 100%; margin-bottom: 0.08in">A

60-day Federal Register Notice was published in the Federal Register 06/26/2026, Vol. 91, No. 122, pp. 38712 (Attachment 2).

ATSDR received one public comment (Attachment 2a) related to this notice. Response to comment is included (Attachment 2b).

The APPLETREE Program has been in existence since 1987. As a mature program, consultations outside of ATSDR did not occur during the preparation of this NOFO (Attachment 3).

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[Toc240352980](#)

A.9. Explanation of Any Payment or Gift to Respondents

No payment or gift to APPLETREE recipients will be offered. The recipients are required to submit reports and performance measures as part of the cooperative agreement.

[Toc240352981](#)

A.10. Protection of the Privacy and Confidentiality of Information Provided by Respondents

APPLETREE collection instruments collect the recipient Point of Contact (POC) name, phone number and email. On 03/05/2020, the CDC Chief Privacy Officer determined that the Privacy Act does not apply to the APPLETREE ICR, as records will not be retrieved by POC identifiers.

The APPLETREE Program will collect recipient performance measures using CDC approved systems. These systems comply with all security and privacy controls required by the Federal Information Security Modernization Act (FISMA) to protect the information collected. Records collected under this ICR will be maintained in accordance

with CDC/ATSDR Records Control Schedule.

</p>

<h1 class="western">A.11.

Institutional Review Board (IRB) and Justification for Sensitive Questions</h1>

<p style="line-height: 100%; margin-bottom: 0.08in">

</p>

<p style="line-height: 100%; margin-bottom: 0.08in">The

APPLETREE Program is conducted under the non-research cooperative

agreement (NOFO No. CDC-RFA-TS-23-0001) (Attachment

3).

The ATSDR Human Subjects Contact has determined that the information

collection is necessary for program management and is not research.

Institutional Review Board (IRB) approval is not required (Attachment

6).</p>

<p style="line-height: 100%; margin-bottom: 0.08in">Sensitive

information will not be reported to ATSDR.</p>

<h1 class="western" style="border: none; padding: 0in">

A.12. Estimates of Annualized Burden Hours and Costs</h1>

<p style="line-height: 100%; margin-bottom: 0.08in">

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<ol type="A">

<p style="line-height: 100%; margin-bottom: 0.08in">The

total number of annualized

burden hours requested is 336 hours. Details about the requested

revisions are found in Section

A.15.

</p>

<p style="line-height: 100%; margin-left: 0.5in; margin-bottom: 0.08in">

Current

estimates of burden hours for each information collection (IC) were

derived as follows:</p>

<ol type="A">

<ol type="a">

<p style="line-height: 100%; margin-bottom: 0.08in">

>ATSDR

Health Education Activity (HE) Form: For

each environmental health assessment and health education activi

ty conducted at ATSDR sites, APPLETREE
Recipients shall quantitatively assess and report efforts to educate community members about site recommendations and health risks using indicators to assess community understanding of site findings about health risks and community understanding of agency recommendations to reduce health risks. This information will be entered into ARMSS. Based on 2025 activities, ATSDR estimates a maximum of 500 health education activities. Each of the 30 recipients will enter an average of 17 activities into ARMSS, resulting in 34 total burden hours per year and 102 hours over the length of the ICR. See Attachment 4a.</p><p style="line-height: 100%; margin-bottom: 0.08in">ATSDR Technical Assistance (TA) Activity Form: Throughout the budget year, this form will be used to record the routine requests made by the recipients and their program responses. These responses do not evaluate environmental data and do not make health calls, but they are monitored by ATSDR as part of the recipients' performance. Based on 2025 activities, ATSDR assumes a maximum of 500 TA activities. Each of the 30 recipients will enter an average of 17 activities into ARMSS, resulting in 34 total burden hours per year and 102 hours over the length of the ICR. See Attachment 4b.</p><p style="line-height: 100%; margin-bottom: 0.08in">ATSDR Site Impact Assessment (SIA) Form: For each environmental health assessment and health education activity conducted at ATSDR sites, recipients shall estimate and report the number of people protected from exposure to toxic substances at each site where implementation of agency recommendations has taken place and at each childcare center where safe siting guidelines have been implemented. To the extent possible, recipients shall estimate and report the disease burden prevented due to the implementation of site recommendations and

safe siting guidelines. Based on 2025 activities, ATSDR estimates a maximum of 85 sites will undergo an environmental assessment, an average of 3 sites per recipient. This will result in 11 total burden hours per year and 33 hours over the length of the ICR.

See Attachment 4c.

ATSDR Success Story Form

Recipients will provide one success story per quarter (four success stories total per year) that highlights the impact of any of their programs. Recipients will report a brief summary, background, intervention/action taken, and accomplishment/impact for each story. Optionally, they may include a photo or quote.

ATSDR estimates that each entry will take one hour. This equates to 120 burden hours per year and 360 hours over the length of the ICR. See Attachment 4d.

APPLETREE Annual Performance Report (APR) Template: Recipients will provide an Annual Performance Report each year and at the end of the grant cycle, which summarizes their annual and grant cycle performance respectively.

APRs will be due in November of each year to coincide with the CDC Grants Management annual reports to reduce the overall reporting burden, and the final report will be due at the end of the funding cycle. The purpose of the performance reports will be to assess recipients based on performance measures and evaluation projects.

Reports include a summary of performance measures, findings from evaluation projects, an updated work plan, and a narrative detailing progress, successes, challenges, and interpretations of results.

ATSDR estimates that APRs will take 2 hours for each recipient to

prepare, resulting in 60 burden hours per year and 180 hours over

the length of the ICR. See

Attachment

.¹

ATSDR provides the APR Guidance Document for recipients in

Attachment

.

Choose

Safe Places for Early Care and Education (CSPECE) Qualitative Narrative Form: Recipients will complete and submit the narrative once a year and at the end of the grant cycle as a supplement with their APRs to document descriptive details of their state's landscape, program plan, program implementation, and results that cannot be captured through numbers. ATSDR estimates it will take 1 hour per response for 30 burden hours each year and 90 hours over the length of the ICR.

See

Attachment

.

CSPECE

Quantitative Form: Recipients will complete and submit the quantitative spreadsheet once a year and at the end of the grant cycle as a supplement with their APRs to quantify aspects of the

program such as children reached, target audiences screened, and recommendations implemented. ATSDR estimates it will take 30 minutes per response for 15 burden hours each year and 45 hours over the length of the ICR. See

Attachment

.

ATSDR

SoilSHOP Form: SoilSHOPS are not a required activity; however, if

conducted, a recipient will need to complete the ATSDR SoilSHOP Form. This form gathers data on the inputs, activities, outputs, and outcomes of the event, such as the number of soil samples screened, the number of elevated soil samples, the number of individuals receiving health consultations, and the number of individuals receiving referrals. The form should be provided back

to ATSDR via email within a month of the SoilSHOP completion.

Based on 2025 activities, ATSDR estimates that ten recipients will participate in a SoilSHOP event. This will result in 1 total burden hour each year and 3 hours over the length of the ICR. See

Attachment 4h

.

ATSDR Recommendation Follow-up Form: For each environmental health assessment, recipients will provide an update on the status of acceptance and implementation of all recommendations to understand whether and how recommendations have been implemented, and the subsequent impact on communities. Recipients will complete this reporting form annually on the anniversary date of the release of each health assessment. ATSDR expects that recommendation follow-ups will be necessary 4 times per year per recipient. ATSDR estimates that each response will take 10 minutes for a total burden of 20 hours each year and 60 hours over the length of the ICR.

See

Attachment 4i

.

ATSDR Requests Form: For each environmental health assessment, recipients will provide the request, dates, and triage information and can associate the request with a hazardous waste site. Site scoping and clearance information are completed for about 15% of environmental health assessments that complete ATSDR's clearance process (i.e., certified). This information will be entered into ARMSS.

Based on 2022 activities, ATSDR estimates a maximum of 85 sites will undergo an environmental assessment, an average of 3 sites per recipient. This will result in 11 total burden hours per year and 33 hours over the length of the ICR. See

Attachment 4j

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dent	Avg. Burden
per Response	(in hrs.)
APPLETREE	Recipients
ATSDR	Health Education (HE) Activity Form
30	
17	
4/60	

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Choose Safe Places for Early Care and Education (CSPECE) Qualitative Narrative Form	30	1	1
30	30		30


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s, serif"><font size="3" style="font-size: 12pt">Estimates
    of the annualized cost burden to respondents for the collection of
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information are based on the Department of Labor Bureau of Labor
Statistics “<font size="3" style
="font-size: 12pt">May
2025 National Occupational Employment and Wage Statistics, United
States”<font size="3" style="fon
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(see <u><a href="http://www.bls.gov/
oes/current/oes_nat.htm#19-0000"><font size="3" style=
"font-size: 12pt">http://www.bls.gov/oes/current/oes_nat.htm#19-0000</fon
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>”).

</p>

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A.12.2. Hourly Wage Estimates for APPLETREE Recipients</p>

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Code</p>

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<font size="2" style="font-s
ize: 10pt">Occu
pation

Title</p>

</td>

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.08in"><p align="left" style="orphans: 2; widows: 2">

<font size="2" style="font-s
ize: 10pt">Mean
Hourly Wage</p>

</td>

</tr>

<tr>

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<font size="2" style="font-s
ize: 10pt">19-2
041</p>

</td>

<td width="334" style="border: 1px solid #000000; padding: 0in 0
.08in"><p align="left" style="orphans: 2; widows: 2">

<font size="2" style="font-s
ize: 10pt"><u><a href="https://data.bls.gov/oesprofile/?ma
jor_group=190000&occupation=192041&measure=01&areas=INDUSTRY,STATE,M
SA">Environment
al

Scientists and Specialists, Including Health</fon
t></u></p>


```

<colgroup>
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</colgroup>
<colgroup>
    <col width="72"/>
</colgroup>
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<font size="2" style="font-size: 11pt">Type
                of Respondent</font></font></font></p>
            </td>
        <td width="173" style="border-top: 1.00pt solid #000000;
border-bottom: 1.00pt solid #000000; border-left: none; border-right: 1.00pt so
lid #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-r
ight: 0.08in"><p align="center">
            <font color="#000000"><font face="Aptos, serif">
<font size="2" style="font-size: 11pt">Form
                Name</font></font></font></p>
            </td>
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border-bottom: 1.00pt solid #000000; border-left: none; border-right: 1.00pt sol
id #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-ri
ght: 0.08in"><p align="center">
            <font color="#000000"><font face="Aptos, serif">
<font size="2" style="font-size: 11pt">Total
                Burden Hours</font></font></font></p>
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        <td width="45" style="border-top: 1.00pt solid #000000;
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<font size="2" style="font-size: 11pt">Hourly
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        <td width="75" style="border-top: 1.00pt solid #000000;
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ght: 0.08in"><p align="center">
            <font color="#000000"><font face="Aptos, serif">
<font size="2" style="font-size: 11pt">Total
                Respon-dent Costs</font></font></font></p>
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ght: 0.08in"><p align="center">
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                Rate Multi-plier</font></font></font></p>
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```

[illegible]

ATSDR Technical Assistance (TA) Activity Form	34	\$44.08	\$1,498.72	x 2	\$2,997.44

 	\$44.08

```

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ce="Aptos, serif"><font size="2" style="font-size: 11pt">$44.08
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gn="center">
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gn="center">
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<font size="2" style="font-size: 11pt">x
        2</font></font></font></p>
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gn="center">
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        <font color="#000000">&nbsp;</font></p>
        </td>
        <td width="173" style="border-top: none; border-bottom:
1px solid #000000; border-left: 1px solid #000000; border-right: 1px solid #0000
00; padding: 0in 0.08in"><p>
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        Quantitative Form</font></font></p>
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"center" style="margin-bottom: 0in">
        <br/>
        </p>
        <p align="center"><font color="#000000"><font fa
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        </font></font></font>

```

[illegible]

x	\$88.16
&nbsp;	
ATSDR	&nbsp;
	Recommendation Follow-up
20	\$44.08
\$881.60	x
x	

.00pt solid #000000; border-left: none; border-right: 1.00pt solid #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-right: 0.08in"><p align="center"> \$1,763.20</p>	
1.00pt solid #000000; border-left: 1px solid #000000; border-right: 1px solid #000000; padding: 0in 0.08in"><p> ATSDR Requests</p>	
.00pt solid #000000; border-left: none; border-right: 1px solid #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-right: 0.08in"><p align="center"> 11</p>	
.00pt solid #000000; border-left: none; border-right: 1px solid #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-right: 0.08in"><p align="center"> \$44.08</p>	
.00pt solid #000000; border-left: none; border-right: 1.00pt solid #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-right: 0.08in"><p align="center"> \$484.88</p>	
.00pt solid #000000; border-left: none; border-right: 1.00pt solid #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-right: 0.08in"><p align="center"> x 2</p>	
.00pt solid #000000; border-left: none; border-right: 1.00pt solid #000000; padding-top: 0in; padding-bottom: 0in; padding-left: 0in; padding-right: 0.08in"><p align="center"> \$969.76</p>	
1.00pt solid #000000; border-left: 1px solid #000000; border-right: none; padding-top: 0in; padding-bottom: 0in; padding-left: 0.08in; padding-right: 0in"><p> Total</p>	

	
	
	 \$14,810.88</p>	
	 \$29,621.76</p>
--------------------	-----------------------------------	-----------------------------------	--	-----------------------------------	--

</tbody>

</table>

</p>

A.13. Estimates of Other Total Annual Cost Burden to Respondents and Record Keepers

</p>

<p style="line-height: 100%; margin-bottom: 0in">Capital and start-up costs will not be required for APPLETREE recipients.</p>

<h1 class="western" style="border: none; padding: 0in">

A.14. Annualized Cost to the Federal Government</h1>

<p style="line-height: 100%; margin-bottom: 0.08in">The total annualized cost to the Federal Government is \$14,715,384 based on the yearly costs itemized below.</p>

<p style="line-height: 100%; margin-bottom: 0.08in">The project funding for the five-year cooperative agreement is \$69,750,000, or \$13,950,000 per year.</p>

<p style="line-height: 100%; margin-bottom: 0.08in">Annual salary for 3 Technical Project Officers is \$382,692, based on an annual salary of \$127,564 per GS-13 staff ²

A wage rate multiplier of x2 generates a total of \$765,384.</p>

<h1 class="western" style="border: none; padding: 0in">

A.15. Explanation for Program Changes or Adjustments</h1>

<p style="line-height: 100%; margin-bottom: 0.08in">

</p>

<p style="line-height: 100%; margin-bottom: 0.08in">The requested annualized burden hours have increased by 67 hours from the 2023 revision, totaling 336 hours. There have been no significant changes in the content of the forms. The calculation of the amount of time to fill out the forms has been adjusted. This accounts for the increase in burden hours.

</p>

<p style="line-height: 100%; margin-bottom: 0.08in">Table A.15.1. Program Changes and Adjustments for Requested Time Burden.

</p>

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<col width="112"/>

<col width="142"/>

<col width="141"/>

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Form

Name	2023 Approval Status	Request	Mode of Collection
Attachment 4a - ATSDR HEAT Form	Approved 34 hours	No change	ARMS S
Attachment			

```

4b</b></font></font><font face="Aptos, serif"><font size
="2" style="font-size: 11pt">
    - ATSDR TA Activity Form</font></font></font></font></p>
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oved
        34 hours</font></font></font></font></p>
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ize: 10pt"><font face="Aptos, serif"><font size="2" style="font-size: 11pt">No
change</font></font></font></font></p>
</td>
</tr>
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ize: 10pt"><font face="Aptos, serif"><font size="2" style="font-size: 11pt"><b>A
ttachment
        4c</b></font></font><font face="Aptos, serif"><font size
="2" style="font-size: 11pt">
    - ATSDR SIA Form</font></font></font></font></p>
</td>
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oved
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ize: 10pt"><font face="Aptos, serif"><font size="2" style="font-size: 11pt">No
change</font></font></font></font></p>
</td>
</tr>
<tr>
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.08in"><p align="left" style="orphans: 2; widows: 2">
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ize: 10pt"><font face="Aptos, serif"><font size="2" style="font-size: 11pt"><b>A
ttachment
        4d</b></font></font><font face="Aptos, serif"><font size
="2" style="font-size: 11pt">
    - ATSDR Success Story Form</font></font></font></font></
p>
</td>
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.08in"><p align="center" style="orphans: 2; widows: 2">
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ize: 10pt"><font face="Aptos, serif"><font size="2" style="font-size: 11pt">Appr
oved
        60 hours</font></font></font></font></p>
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```

 120 hours 	 ARMS S
 Attachment 4e – APPLETREE APR Template	 Approved 60 hours
 No change 	 Word document via email
 Attachment 4f – CSPECE Qualitative Narrative Form	 Appr

Attachment	4h – ATSDR SoilSHOP Form	1 hour	1 hour
Approved	1 hour	No change.	No change.
Soil SHOPS	are not a mandatory program requirement for all recipients.	1 total hour,	1 total hour,
Soil SHOPs	are not a mandatory program requirement for all recipients.	1 total hour,	1 total hour,
Soil SHOPs	are not a mandatory program requirement for all recipients.	1 total hour,	1 total hour,
Soil SHOPs	are not a mandatory program requirement for all recipients.	1 total hour,	1 total hour,
Soil SHOPs	are not a mandatory program requirement for all recipients.	1 total hour,	1 total hour,

– ATSDR Recommendation Follow-up Form	
20 hours	20 hours
No change	No change
Excell	file via email.
Attachment	– ATSDR Requests Form
11 hours	11 hours
No change	No change
ARMS	ARMS

– ATSDR Recommendation Follow-up Form

```
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/a>
<font color="#000000"><font face="Aptos, serif">A.16. Plans for
Tabulation and Publication and Project Time Schedule</font></font></h1>
<p style="line-height: 110%; margin-bottom: 0.08in"><br/>
<br/>
</p>
<p style="line-height: 100%; margin-bottom: 0.08in"><font face="Aptos, serif"><f
ont size="3" style="font-size: 12pt">ATSDR
requests PRA clearance for three years. ATSDR requests approval by
11/02/2026 as a critical date by which information collection must
begin. Several forms require year-round reporting. Each budget year,
recipients must submit an initial annual plan of work (APOW) via the
application process, SoilSHOP, HEAT, TA, SIA, Requests, and Success
Stories database entries throughout, and APRs (including updated
APOWs), CSPECE Quantitative and Qualitative forms, and Recommendation
Follow-up Forms at the end of the budget year. Data on performance
measures will be analyzed and presented in a variety of ATSDR
products as descriptive statistics.</font></font></p>
<p style="line-height: 100%; margin-bottom: 0.08in"><br/>
<br/>
</p>
<p style="line-height: 100%; margin-bottom: 0.08in"><font face="Aptos, serif"><f
ont size="3" style="font-size: 12pt">Table
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ize: 10pt"><font face="Aptos, serif"><font size="3" style="font-size: 12pt">Acti
vity</font></font></font></font></p>
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      <font face="Calibri, serif"><font size="2" style="font-s
ize: 10pt"><font face="Aptos, serif"><font size="3" style="font-size: 12pt">Time
Schedule</font></font></font></font></p>
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  </tr>
  <tr valign="top">
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      <font face="Calibri, serif"><font size="2" style="font-s
ize: 10pt"><font face="Aptos, serif"><font size="3" style="font-size: 12pt">Date
of Awards</font></font></font></font></p>
    </td>
    <td width="321" style="border: 1px solid #000000; padding: 0in 0
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      <font face="Calibri, serif"><font size="2" style="font-s
ize: 10pt"><font face="Aptos, serif"><font size="3" style="font-size: 12pt">4/1/
2027,
      4/1/2028, 4/1/2029</font></font></font></font></p>
```

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 PRA
 Clearance Obtained</p>
 </td>
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 Requ
 ested
 by 11/02/2026</p>
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 Info
 rmation
 Collection and Reporting</p>
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 FY20
 27
 - FY2029</p>
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A.17. Reason(s)
Display of OMB Expiration Date is Inappropriate</h1>
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</p>
<p style="line-height: 100%; margin-bottom: 0.08in">The
display of the OMB expiration date is appropriate.</p>
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A.18. Exceptions to
Certification for Paperwork Reduction Act Submissions</h1>
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</p>
<p style="line-height: 110%; margin-bottom: 0.08in">There
are no exceptions to the certification.
</p>
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```
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  <font color="#000000">In addition to the required annual reporting,
  at the end of the five-year program, each recipient will report
  cumulative five-year data in the APR, the CSPECE Qualitative
  Narrative Form, and the CSPECE Quantitative Form</font> to summarize
  recipient efforts and performance<font color="#000000">. This will
  result in six total responses in a five-year period per form. The
  estimated annualized number of required responses is thus rounded
  down to once per year for these three forms, as 6 hours divided by
  five years equals 1.2 hours per year.</font></p>
</div>
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  Assuming 3 FTEs are GS-13 Step 5 using the Office of Personnel
  Management (OPM) Salary and Locality Pay for Atlanta at <font color="#0000ff"><u><a href="https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2026/ATL.pdf">SALARY
  TABLE 2026-ATL</a></u></font>.</p>
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<br/>

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