Disclosures:

Rural Health Transformation Program Reporting (CMS-10949; OMB 0938-TBD)
This is a new collection of information request that has not been approved by the Office of Management a
number has yet to be determined. OMB will issue the control number upon their approval of the 30-day co

• This is a draft document that is subject to change.
• The draft template is not approved by OMB.
• Interested parties should refer to the Federal Register for dates/instructions on submitting comments sp
collection of information request.
• CMS is in the process of obtaining OMB's approval of the template under the Paperwork Reduction Act (P
• CMS will inform when the final template has been approved by OMB.
• Respondents should not complete/submit the draft template to CMS.
• CMS will not accept the draft template.

DRAFT

RHT Program Project Plan Template

The purpose of this workbook is to provide States with an optional template to create their initiative proje
plan information using this template should create a new project plan tab for each initiative. Each initiative
present in the initiative project plan. If the State would like to include additional tasks for a milestone, they
milestone. CMS will provide the list of milestones identified from the State application along with addition

Initiative 1: XXXX

As shared on May XX, 2026
Designated State Lead: John Doe
Team Members: Jane Doe, etc.

Key

Stage
Milestone
Task

Status Report

9	Complete
0	In Progress - On Track
2	In Progress - Behind Schedule
4	Not Yet Started
4	Upcoming

Note: All milestones from the approved State application for this initiative should be present in this project plan.

Number	Milestones/Tasks	Target Start	Target Due Date	Status	Task Owner	Notes
Stage 0						
0.1.	Milestone 1	11/15/2025	12/15/2025	Complete	Full team	
0.1.1.	Task 1	11/15/2025	12/15/2025	Complete	Full team	
0.1.2.	Task 1	11/15/2025	12/15/2025	Complete	Full team	
0.1.3.	Task 3	11/15/2025	12/15/2025	Complete	Full team	
0.2.	Milestone 2	12/1/2025	2/9/2026	Complete	Full team	
0.3.	Milestone 3	12/1/2025	3/23/2026	Complete	Full team	
0.3.1.	Task 1	12/1/2025	3/23/2026	Complete	Full team	
0.3.2.	Task 2	12/1/2025	3/23/2026	Complete	Full team	
Stage 1						
1.1.	Milestone 1	3/23/2025	5/1/2026	In Progress - Behind Schedule	John	
1.1.1.	Task 1	3/23/2025	4/15/2026	Complete	John	
1.1.2.	Task 2	3/23/2025	5/1/2026	In Progress - Behind Schedule	Jane	
1.2.	Milestone 2	4/15/2026	5/1/2026	Not Yet Started	Full team	
1.2.1.	Task 1	4/15/2026	5/1/2026	Not Yet Started	Full team	
1.2.2.	Task 2	4/15/2026	5/1/2026	Not Yet Started	Full team	
1.3.	Milestone 3	6/8/2026	6/26/2026	Upcoming	Contractor X	
1.3.1.	Task 1	6/8/2026	6/12/2026	Upcoming	Contractor X	
1.3.2.	Task 2	6/8/2026	6/18/2026	Upcoming	Contractor X	
1.3.3.	Task 3	6/8/2026	6/26/2026	Upcoming	Contractor X	
Stage 2						
Stage 3						
Stage 4						
Stage 5						