Permit Number: _____ (To Be Assigned by CTUIR OAQ)

United States Environmental Protection Agency
Federal Air Rules for Reservations
Region 10, ARD
1200 6th Ave, Ste. 155
Mail Code 15-H13
Seattle, WA 98101-3188
Hotline: 800-424-4EPA www.epa.gov/FARR

Confederated Tribes of the Umatilla Indian Reservation (CTUIR)
Office of Air Quality (OAQ)
CTUIR-EESP
Office of Air Quality
46411 Timine Way
Pendleton, OR 97801
Burn Line: 541-429-7080
Email: oaq@ctuir.org
Phone: 541-429-7422

UMATILLA INDIAN RESERVATION OFFICE OF AIR QUALITY PERMIT: LARGE OPEN BURN PERMIT INSTRUCTIONS, TERMS & CONDITIONS

A large open burn is a burn of non-prohibited materials that is greater than 10 feet in diameter or more than 60 feet of fence line or ditch bank vegetation. Agricultural, forestry-related and small open burns require a different permit. Firefighter trainings require a large open burn permit. Permit applicants are responsible for following all instructions, terms and conditions regarding burning within the exterior boundaries of the Umatilla Indian Reservation. After sending in the Air Quality Large Open Burn Permit Application (pages 3-4) and receiving approval to burn, **KEEP THIS SIGNED SHEET AS YOUR PERMIT** (pages 1-2). Have it available and provide it upon request to the CTUIR Office of Air Quality personnel or U.S. EPA inspectors.
40 CFR 49.132 General Open Burning Permits

Printed Applicant Name:

General Terms and Conditions

1. Applicants must complete a permit application obtained from the CTUIR OAQ or online at: https://ctuir.org/departments/natural-resources/energy-and-environmental-sciences/air-quality/burn-permits/
   a. Applications must be submitted to the CTUIR OAQ via email or received in the mail at least 3 business days prior to desired burn date.
   b. CTUIR Large Open burn permits cost $0.
   c. Please apply early and ensure all documents are submitted to the OAQ prior to requesting permission to burn.

2. Applicants must request and receive burn approval from the CTUIR OAQ Personnel at: **541-429-7080.**

3. Applicants must shut down burns when requested to do so by the CTUIR OAQ or US EPA. CTUIR OAQ and US EPA consider the following factors when deciding whether a burn should be shut down:
   a. Wind speed, direction, or sudden shifts
   b. Extended or extremely high levels of particulate matter in the atmosphere
   c. Fire safety and control
   d. Proximity to canyon rims, roadways, towns, houses, businesses, and other sensitive populations
   e. Other relevant factors

4. Applicants are responsible for conducting test burns if requested by CTUIR OAQ or EPA.

5. Applicants must make all required calls to the CTUIR OAQ as described in the instructions in this form. Applicants must follow all procedures specified in this form and are responsible for following all procedures and guidelines regarding open burning on the Umatilla Indian Reservation.

6. Smoke impacts on public roads, schools, daycares, medical facilities, elder homes and other sensitive populations or areas must be prevented as a condition of this permit. Applicants must have flaggers stationed for burns that could potentially impact visibility or traffic on roadways.

7. Burning must be conducted in compliance with 40 CFR 49.131 General Open Burning and 49.132 General Open Burning Permits. For a copy of these rules, please contact the CTUIR OAQ.

8. Burning conducted without authorization of the CTUIR OAQ and/or failure to follow the FARR permit procedures are violations of the Federal Clean Air Act and the FARR and are subject to penalties up to $59,114 per day of violation.

9. Applicants are responsible for compliance with any and all applicable fire safety requirements. Contact the Umatilla Tribal Fire Department (541-276-2126) for fire safety information.

Instructions for Obtaining Authorization to Burn

Application Process

1. Obtain, fill out, and submit a permit application in person, by email, or via mail to the CTUIR OAQ office.
2. Application will be reviewed for completeness and assigned a permit number, which will be included at the top of the permit section retained by applicant.

Procedures for the Day Prior to the Requested Burn Day

1. Applicant will be placed on the pending burn list once the application is submitted to CTUIR OAQ office and a permit number is issued by CTUIR OAQ.
2. Applicant will be contacted by the CTUIR OAQ staff when a preliminary burn day and burn time is determined.
3. The CTUIR OAQ staff will review requested burns to determine recommendation for preliminary burn decisions. Burn priority will be as follows:
    a. Favorable conditions for sensitive areas (burning near towns, roads, canyons)
    b. The preferred area to be burned (in terms of forecasted conditions)
    c. The order of burn requests received from the applicants

Procedures for the Burn Day

1. Applicants will be called by the CTUIR OAQ by 9:00 AM to verify final burn decisions.
2. Applicants must be reachable by phone or other means of communication during the day of the burn, should there be a change in the burn decision and it is necessary to cease all burning.
NOTE: If applicants are not reachable and continue burning, they are in violation of this permit.
3. All fires must be ignited and must be completely out within approved burn duration times.

Post-Burn Procedures

1. As a condition of this permit, within 24 hours after completing the burn, the applicant must contact the CTUIR OAQ with post-burn information and may leave a telephone message, or email with the following post-burn information:
    a. Name, as it is on application
    b. Date, time and durations of the burn(s)
    c. How the burn proceeded and if it was completed
    d. Number of acres or amount actually burned
    e. The area or amount of any remaining unburned material (if burn was not completed)

NOTE: If an applicant does not submit the post-burn information, then the applicant will be out of compliance with permit conditions, and subject to enforcement action.

Applicant's Signature

I certify that I have read, understand and have followed the instructions on this form and agree to abide by the permit's instructions, terms and conditions.

Applicant's Signature is required for permit to be valid. *Date*

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2060-0558). Responses to this collection of information are mandatory (40 CFR 49.132). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be 0.5 hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. **Do not send the completed form to this address.**

For Internal Use Only
Permit Number: _____ Date: _____ Initials of CTUIR Staff: _____

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UMATILLA INDIAN RESERVATION OFFICE OF AIR QUALITY PERMIT: LARGE OPEN BURN PERMIT APPLICATION

Complete this application and submit it at least three business days prior to the proposed burn date. Submit completed forms to: **CTUIR-EESP, Office of Air Quality, 46411 Timine Way, Pendleton, Oregon 97801. Burn Line: 541-429-7080, Email: oaq@ctuir.org**

Contact Information

1. Company Name	2. Date
3. Applicant Name	4. Primary Phone
5. Physical Address	6. Additional Phone
7. Mailing Address (if different from above)	8. Email
9. City, State, Zip Code	10. County of Burn
11. Name of Person Conducting Burn (if different from applicant)	12. Phone of Person Conducting Burn (if different from applicant)

Description of Burn Location

13. Burn Location:

14. Township:	15. Range:	16. Section:	17. Quarter section:

18. Indicate Type of Material to be Burned:

19. Indicate Amount of Material to be Burned by acres or piles (height x length x width in feet):

THIS IS YOUR APPLICATION: Return to the CTUIR OAQ

Burn Information

20. **Map**: Attach a printout or draw a map of the locations listed on this application to be burned, which shows local access roads, highways, residences, businesses or other areas that have potential to be impacted by the burning to be conducted. Indicate distance and direction. If more than one burn is shown, please identify the burn as you did on the front of this application. Attach additional pages as needed to apply for multiple burns. A tract map, GPS map or other similar map may also be used.

21. **Burning Methods:** Describe the burning method(s) to be used:
Method: ☐ Propane Torch ☐ Other _____

22. **Fire Safety Methods:** Please indicate the measures you will take to prevent escaped burns and smoke danger:
☐ Water Truck ☐ Hand Tools ☐ Heavy Equipment ☐ Fire Breaks and Safety Zones ☐ Flaggers
Other pertinent information:

APPLICANT'S STATEMENT (To be signed by the applicant): I certify that the information provided as part of this application is true and accurate to the best of my knowledge and that I have read, understand and agree to abide by the permit's terms and conditions.

Signature of Applicant	*Printed Applicant Name*	*Date*

For Internal Use Only

Approved by:	Date:

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