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Privacy Impact Assessment Form

v 1.21

Status | Form Number | Form Date 05/26/26

	Question	Answer
1	OPDIV:	Office of the Director, National Center for HIV, Viral Hepatitis, ST
2	PIA Unique Identifier:	0920-1359
2a	Name:	National Survey of Syringe Services Programs
3	The subject of this PIA is which of the following?	○ General Support System (GSS) ○ Major Application ○ Minor Application (stand-alone) ○ Minor Application (child) ◉ Electronic Information Collection ○ Unknown
3a	Identify the Enterprise Performance Lifecycle Phase of the system.	Implementation
3b	Is this a FISMA-Reportable system?	○ Yes ◉ No
4	Does the system include a Website or online application available to and for the use of the general public?	○ Yes ◉ No
5	Identify the operator.	◉ Agency ○ Contractor
6	Point of Contact (POC):	POC Title: Team Lead POC Name: Monica Adams POC Organization: CDC POC Email: ydy7@cdc.gov POC Phone: 404-718-5092
7	Is this a new or existing system?	○ New ◉ Existing
8	Does the system have Security Authorization (SA)?	○ Yes ◉ No
8b	Planned Date of Security Authorization	☒ Not Applicable

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8c	Briefly explain why security authorization is not required	
9	Indicate the following reason(s) for updating this PIA. Choose from the following options.	☒ PIA Validation (PIA Refresh/Annual Review) ☐ Significant System Management Change ☐ Anonymous to Non-Anonymous ☐ Alteration in Character of Data ☐ New Public Access ☐ New Interagency Uses ☐ Internal Flow or Collection ☐ Conversion ☐ Commercial Sources Other...
10	Describe in further detail any changes to the system that have occurred since the last PIA.	No changes to project
11	Describe the purpose of the system.	The purpose is to assess and monitor Syringe Services Programs (SSP) operational characteristics and services, funding resources, community relations, and key operational and programmatic successes and challenges, and 2) support timely analysis and dissemination of national program evaluation survey findings.
12	Describe the type of information the system will collect, maintain (store), or share. (Subsequent questions will identify if this information is PII and ask about the specific data elements.)	The system will collect data from SSPs about their operational characteristics and services, funding resources, community relations, and key operational and programmatic successes and challenges. No information about individuals will be collected.
13	Provide an overview of the system and describe the information it will collect, maintain (store), or share, either permanently or temporarily.	Survey responses from participating SSPs will be entered directly into a secure web-based application such as the Research Electronic Data Capture (REDCap) system by either the participating SSP itself (if self-administered) or by a study interviewer (if interviewer-administered). The award recipient (RTI, International) will download and clean the data files. At the conclusion of data collection, the award recipient will produce a clean, final data set without SSP identifiers for use by CDC. This dataset will be sent in encrypted form to CDC via the Secure Data Network (SDN). Data will be maintained indefinitely as this is intended to be a routine evaluation activity that will continue in future years and funding cycles.
14	Does the system collect, maintain, use or share **PII**?	○ Yes ◉ No

REVIEWER QUESTIONS: The following section contains Reviewer Questions which are not to be filled out unless the user is an OPDIV Senior Officer for Privacy.

	Reviewer Questions	Answer
1	Are the questions on the PIA answered correctly, accurately, and completely?	○ Yes ○ No
Reviewer Notes		

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	Reviewer Questions	Answer
2	Does the PIA appropriately communicate the purpose of PII in the system and is the purpose justified by appropriate legal authorities?	◯ Yes ◯ No
Reviewer Notes		
3	Do system owners demonstrate appropriate understanding of the impact of the PII in the system and provide sufficient oversight to employees and contractors?	◯ Yes ◯ No
Reviewer Notes		
4	Does the PIA appropriately describe the PII quality and integrity of the data?	◯ Yes ◯ No
Reviewer Notes		
5	Is this a candidate for PII minimization?	◯ Yes ◯ No
Reviewer Notes		
6	Does the PIA accurately identify data retention procedures and records retention schedules?	◯ Yes ◯ No
Reviewer Notes		
7	Are the individuals whose PII is in the system provided appropriate participation?	◯ Yes ◯ No
Reviewer Notes		
8	Does the PIA raise any concerns about the security of the PII?	◯ Yes ◯ No
Reviewer Notes		
9	Is applicability of the Privacy Act captured correctly and is a SORN published or does it need to be?	◯ Yes ◯ No
Reviewer Notes		
10	Is the PII appropriately limited for use internally and with third parties?	◯ Yes ◯ No
Reviewer Notes		
11	Does the PIA demonstrate compliance with all Web privacy requirements?	◯ Yes ◯ No
Reviewer Notes		
12	Were any changes made to the system because of the completion of this PIA?	◯ Yes ◯ No

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Reviewer Questions	Answer
Reviewer Notes	
General Comments	
OPDIV Senior Official for Privacy Signature	JARELL OSHODI -S Digitally signed by JARELL OSHODI -S Date: 2026.06.29 12:48:09 -04'00'
HHS Senior Agency Official for Privacy	