ANNUAL PERFORMANCE OUTCOME REPORT

The Social Security Administration (SSA) requires all Employment Networks (ENs)—except those with award dates in 20XX or 20XX—to complete the Annual Performance Outcome Report (APOR). Please carefully review the instructions below to ensure proper completion and submission of your APOR for the reporting period of January 1, 20XX through December 31, 20XX.

1. *Visit the yourtickettowork.ssa.gov website to review the posted APOR resources.*
2. *Review each of the 20 APOR questions carefully. Gather all necessary data and information to provide accurate and complete responses.*
3. *Enter your responses in the fields provided. Please answer each question thoroughly and accurately.*
4. *Submit your APOR. Each EN may submit only one APOR response. Ensure all information is complete and accurate before submitting.*

If you have questions, email ENAPOR@ssa.gov.

General Questions

1. Please provide your Employment Network (EN) Provider Identification (PID) number. The PID is a 9-digit number assigned to your EN at the time of Ticket Program Agreement (TPA) award.

   PID- _ _ _ _ _ _ _ _ _

2. Please provide the following information concerning the individual completing the APOR for your EN:

   Name: _____

   Email Address: _____

   Direct Contact Number: ____-____-_____

3. What is your Social Security approved Ticket to Work Business Model?

   NOTE: For those ENs with multiple business models, make sure you select the business model associated with the PID in Question 1 above.

   - Traditional EN (EN that provides employment services and other support services directly to the Ticketholder)
   - Administrative EN (EN that serves as the EN of record for a network of service providers who combine their resources to provide services to Ticketholders)

     Please specify how many provider affiliates you have: _____

4. Is your EN an approved State Vocational Rehabilitation Agency (SVRA) vendor?
   - Yes
   - No

5. Do the formal written or informal Partnership Plus agreement(s) your EN currently have in place actively generate referrals?
   - Yes, the agreement(s) generate referrals and most result in Ticket assignment
   - Yes, the agreement(s) generate referrals, but few result in Ticket assignment
   - No, the agreement(s) generate very few or no referrals
   - N/A, no established formal or informal Partnership Plus agreement

6. Which of the following activities has your EN engaged in with employers or employment-support organizations that have led to employment for your Ticketholders? (Select all that apply)
   - Organized or participated in job fairs
   - Hosted or attended training workshops

- Established partnerships with employers or employment-support organizations
- Participated in collaborative outreach or networking events
- No collaboration or engagement with employers or employment-support organizations
- Other (please specify): _____

7. How do you prefer to list the way your EN provides services to Ticketholders in the "Find Help" tool on www.choosework.ssa.gov?
   - Virtual
   - In-person
   - Both

Staffing Questions

8. Have all employees (including volunteers and interns) working under the TPA who access or handle Personally Identifiable Information (PII) obtained a favorable suitability determination?
   - Yes
   - No

9. Within the past year have you notified SSA of any employees (including volunteers and interns) who received a favorable suitability determination and are no longer working under the TPA?
   - Yes
   - No
   - N/A, no staff changes

EN Service-Related Questions

10. What is the average length of time between initial one-on-one discussion with a beneficiary to discuss the program and Ticket assignment?
    - Enter the number of days between discussion and assignment: _____
    - N/A, no Ticket assignments during the reporting period

11. How many Ticketholders assigned to your EN obtained employment during the reporting period?
    - Enter the number of employed Ticketholders: _____
    - N/A, no Ticketholders obtained employment

12. How many Ticketholders assigned to your EN retained employment for at least 6 months during the reporting period?
    - Enter the number of Ticketholders employed for at least 6 months: _____
    - N/A, no Ticketholders retained employment for at least 6 months

13. How many Ticketholders received benefits counseling from your EN during the reporting period?
    - Enter the number of Ticketholders who received benefits counseling from your EN: _____
    - N/A, no certified benefits counselor on staff

14. Which of the following populations does your EN or provider affiliates have experience serving? (Select all that apply)
    - Youth in Transition (individuals ages 14 through 25)
    - Veterans
    - Clients with physical impairments
    - Clients with hearing impairments
    - Clients with visual impairments
    - Clients with cognitive impairments (e.g., traumatic brain injury (TBI), autism, intellectual disabilities, learning disabilities such as dyslexia and attention deficit disorder (ADD))
    - Clients with psychiatric disorders or mental behavioral impairments (e.g., anxiety, bipolar disorder, depression, schizophrenia)

15. Does your EN or provider affiliates have experience serving clients pursuing self-employment?
    - Yes
    - No

16. How many individuals whose Ticket is assigned to your EN are employed by your EN or its provider affiliates?
    - Enter the number of Ticketholders: _____
    - N/A, no Ticketholders employed by the EN or its provider affiliates

17. Does your EN explain SSA's Timely Progress Review (TPR) expectations to Ticketholders?
    - Yes
    - No

18. Does your EN explain the TPR re-entry process to reinstate medical Continuing Disability Review (CDR) protection to Ticketholders who have had a past TPR failure?
    - Yes
    - No

19. Does your EN offer alternative formats or special language services? (Select all that apply)
    - Braille or large print materials
    - Staff fluent in sign language (please specify below)
    - Sign language interpreter services available upon request
    - Staff fluent in languages other than English (please specify below)
    - Interpreter services available for languages other than English upon request
    - Materials in formats or languages other than English (please specify below)
    - None of the above

      Please specify language(s): _____

20. What services does your EN or provider affiliates offer Ticketholders? (Select all that apply)
    - Career planning
    - Job accommodations
    - Job coaching/ training
    - Job placement assistance (e.g., interview preparation and filling out applications)
    - Direct job placement
    - Ongoing employment support/ job retention
    - Resume writing

- Transportation
- Direct employment (i.e., hiring beneficiary to work for an EN)
- Guidance on how to report wages
- Other (please specify): _____

Privacy Act Statement
Collection and Use of Personal Information

Section 1148 of the Social Security Act, as amended, allows us to collect this information. Furnishing us this information is voluntary. However, failing to provide all or part of the information may prevent your successful participation in the Ticket to Work Program.

We will use the information to monitor your progress in the Ticket to Work and Self-Sufficiency Program. We may also share your information for the following purposes, called routine uses:

- Disclosure to contractors and other Federal agencies, as necessary, for the purpose of assisting SSA in the efficient administration of its programs; and
- Information may be disclosed to state or employment networks having an approved business arrangement with the Social Security Administration (SSA) to perform vocational rehabilitation services for SSA disability beneficiaries and recipients.

In addition, we may share this information in accordance with the Privacy Act and other Federal laws. For example, where authorized, we may use and disclose this information in computer matching programs, in which our records are compared with other records to establish or verify a person's eligibility for Federal benefit programs and for repayment of incorrect or delinquent debts under these programs.

A list of additional routine uses is available in our Privacy Act System of Records Notices (SORN) 60-0295, entitled Ticket-to-Work and Self-Sufficiency Program Payment Database, as published in the Federal Register (FR) on April 4, 2001, at 66 FR 17985 and 60-0300, entitled

Ticket-to-Work Program Manager Management Information System, as published in the FR on June 15, 2001, at 66 FR 32656. Additional information, and a full listing of all of our SORNs, is available on our website at www.ssa.gov/privacy.

Paperwork Reduction Act Statement - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 10 minutes to read the instructions, gather the facts, and answer the questions. **SEND THE COMPLETED FORM TO: TICKET TO WORK, PO BOX 1433, ALEXANDRIA, VA 22313, OR FAX TO 703-893-4020.** You may send comments on our time estimate above to: SSA, 6401Security Blvd, Baltimore, MD 21235-6401. *Send only comments relating to our time estimate to this address, not the completed form.*