Request for approval under the clearance of the "Generic Performance Progress Report" OMB control Number: 0970-0490

TITLE OF INFORMATION COLLECTION: Family Violence Prevention and Services: Grants to support Specialized Services for Abused Parents and Children (SSAPC)

PURPOSE: The Office of Family Violence Prevention and Services (OFVPS) in the Administration for Children and Families (ACF) administers the Family Violence Prevention and Services Act (FVPSA) discretionary grant funding to support Specialized Services for Abused Parents and Children (SSAPC) demonstration projects. SSAPC projects focus on expanding their capacity (as family violence, domestic violence, and dating violence coalitions; local programs; tribal communities; and community-based programs) to prevent future domestic violence by addressing, in a developmentally appropriate manner, the needs of children exposed to family violence, domestic violence, or dating violence. All grant recipients will provide trauma-informed, developmentally, and age-appropriate services, that are culturally relevant and linguistically accessible to victims and children exposed to family violence, domestic violence, and/or dating violence, many of whom have also experienced child abuse and neglect. All grant recipients will provide services for non-abusing parents to support their role as caregivers and their role in responding to the social, emotional, and developmental needs of their children. Where appropriate, grant recipients will provide services while working with a non-abusing parent and child together.

FVPSA is required to collect and report data on the provision of family violence, domestic violence, and dating violence services, including assistance and programs supported by Federal funds (42 USC 10404 (b)(3)(B)) and establish reporting requirements (42 U.S.C. 10413 (f)). FVPSA collects this information through Performance Progress Reports (PPRs). FVPSA currently collects information from SSAPC grant recipients through the standard ACF Performance Progress Report (PPR) - Program Indicators (OMB #0970-0406). To ensure requested data is specific to the program's reporting requirements, FVPSA has created a PPR that is specific to the SSAPC recipients. The proposed PPR in this request was developed by incorporating the standard ACF PPR data elements (0970-0406) with a SSAPC narrative section. The SSAPC PPR will include metrics to better demonstrate its reach and capacity while aligning with reporting included in ACF's annual Justification of Estimates for Appropriations for the program budget.

DESCRIPTION OF RESPONDENTS: There are currently 55 SSAPC grant recipients funded by the FVPSA Program. Responses to FVPSA SSAPC PPRs will, in most cases, be completed by existing grantee staff using data collection currently in place for discretionary grant recipients.

CERTIFICATION:

I certify the following to be true:

1. The collection is in compliance with U.S. Health and Human Services (HHS) regulations.
2. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
3. Information gathered is meant primarily for program improvement and accountability.

Name and Title: <u>Treymaine Ryant, Supervisory Program Analyst</u>

To assist Office of Management and Budget (OMB) review of your request, please provide answers to the following question:

PERSONALLY IDENTIFIABLE INFORMATION:

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

BURDEN HOURS

Estimates of Burden

Based on prior PPR's in place, staff spend approximately 10 hours developing and uploading each semi-annual PPR. All FVPSA Program PPRs are uploaded into the GrantSolutions environment.

Information Collection Title	Category of Respondent	No. of Respondents	No. of Responses per Respondent (Annual)	Burden per Response	Annual Burden
FVPSA Specialized Services for Abused Parents and Children	Private Sector	55	2	10	1,100

FEDERAL COST: The estimated annual cost to the federal government is $15,000. This is based on an estimate from the GrantSolutions Centers of Excellence to program this form in the GrantSolutions Online Data Collection System.

TYPE OF COLLECTION:

How will you collect the information? (Check all that apply)

[X] Web-based
[ ] Email
[ ] Paper mail
[] Other, Explain:

All PPRs are submitted by grantees in an electronic format through GrantSolutions. This system allows grantees to submit their quantitative and qualitative data all in one central place. Having all the reports and their associated data in one system allows for easier tracking of completed and outstanding reports and reduces errors in data input along the way. Data may be retrieved directly from GrantSolutions by the OFVPS staff.

Please make sure that all instruments, instructions, and scripts are submitted with the request.