Request for approval under the clearance of the "Generic Performance Progress Report" OMB control Number: 0970-0490

TITLE OF INFORMATION COLLECTION: Family Violence Prevention and Services: National, Special Issue, and Culturally Specific Resource Centers

PURPOSE: The Office of Family Violence Prevention and Services (OFVPS) in the Administration for Children and Families (ACF) administers the Family Violence Prevention and Services Act (FVPSA) appropriations to provide discretionary grant funding to for National, Special Issue, and Culturally Specific Resource Centers (Resource Centers). Resource Centers provide resource information, training, and technical assistance to improve the capacity of individuals, organizations, governmental entities, and communities to prevent family violence, domestic violence, and dating violence and to provide effective intervention services. Resource Centers are required to submit applications for the discretionary grant funding (42 U.S.C. 10410(c)(1) and implementing regulations (45 CFR Part 1370).

FVPSA is required to collect and report data on the provision of family violence, domestic violence, and dating violence services, including assistance and programs supported by Federal funds (42 USC 10404 (b)(3)(B)) and establish reporting requirements (42 U.S.C. 10410 (d). FVPSA currently collects information from the Resource Centers through the standard ACF Performance Progress Report (PPR) - Program Indicators (OMB #0970-0406). To ensure requested data is specific to the program's reporting requirements, FVPSA has created a PPR that is specific to Resource Centers. The proposed PPR in this request was developed by incorporating the standard ACF PPR data elements (0970-0406) with a Resource Center-specific narrative section and a standard request for the data collected by the National Resource Center on Domestic Violence (NRCDV)

DESCRIPTION OF RESPONDENTS: There are 19 resource centers in the Domestic Violence Resource Center Network that are funded by the FVPSA Program, including national resource centers, special issue resource centers, culturally specific resource centers, and capacity building centers. Responses to FVPSA Resource Center PPRs will, in most cases, be completed by existing grantee staff using data collection currently in place for discretionary grant recipients.

CERTIFICATION:

I certify the following to be true:

1. The collection is in compliance with U.S. Health and Human Services (HHS) regulations.
2. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
3. Information gathered is meant primarily for program improvement and accountability.

Name and Title: <u>Treymaine Ryant, Supervisory Program Analyst</u>

To assist Office of Management and Budget (OMB) review of your request, please provide answers to the following question:

PERSONALLY IDENTIFIABLE INFORMATION:

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No

2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

BURDEN HOURS

Based on feedback collected during listening sessions with representatives of Resource Center grantees, we estimated that most Resource Center grantees will spend approximately 8 hours developing and uploading each semi-annual PPR. All FVPSA Program PPRs are uploaded into the Online Data Collection System (OLDC).

Information Collection Title	Category of Respondent	No. of Respondents	No. of Responses per Respondent (Annual)	Burden per Response	Annual Burden
NRCDV Semi-Annual PPR	Private Sector	19	2	8	304

FEDERAL COST: The estimated annual cost to the federal government is $25,000

Based on a written estimate from the GrantSolutions Centers of Excellence, it is estimated that the programming costs for the OLDC for this form will be $25,000.

TYPE OF COLLECTION:

How will you collect the information? (Check all that apply)

[X] Web-based
[ ] Email
[ ] Paper mail

[] Other, Explain:

All PPRs are submitted by grantees in an electronic format in the OLDC. This system allows grantees to submit their quantitative and qualitative data all in one central place. Having all the reports and their associated data in one system allows for easier tracking of completed and outstanding reports and reduces errors in data input along the way. Data may be retrieved directly from the OLDC by the OFVPS staff.

Please make sure that all instruments, instructions, and scripts are submitted with the request.