Attachment A: Invitation email

Dear [State PREP/Competitive PREP grantee],

Congratulations on your State/Competitive PREP grant! The PREP Local Evaluation Support and Dissemination project team works to provide local evaluation support (often referred to as evaluation "technical assistance" or TA) to State PREP and Competitive PREP grantees. We look forward to working with you and we're looking for your input!

The team is conducting a survey to better understand grantees' local evaluation plans and activities to inform the types of local evaluation support we provide.

Please click on this link to complete the survey by DATE.

Your grant's link is unique, so you can share it between staff members, save your answers, and submit it when you are done filling it out.

Below are some **Frequently Asked Questions** with more guidance about the survey.

Thank you for your time. Your responses to the survey will help us provide useful and responsive resources and support.

Grantee Evaluation Activities Survey Frequently Asked Questions

What is the purpose of the survey? Your Local Evaluation Support providers would like to learn about your State (SPREP) or Competitive PREP (CPREP) project's current evaluation plans and any local evaluation support needs your project might have now or in the future.

How long will the survey take? The survey should take about 10 minutes to complete.

What kinds of questions does it ask? This survey includes questions about your SPREP/CPREP project, contact information, plans or activities related to data collection and dissemination, and evaluation-related topics where you'd like to know more or need support.

Who should fill out the survey? All SPREP and CPREP grantees—whether you're planning evaluation activities or not. You can share the survey link between members of your team to complete the survey if need be. If your PREP project has a local evaluator or someone

else who works with program data, you may wish for them to complete the survey on your project's behalf.