Request for approval under the clearance of the "Generic Performance Progress Report" OMB control Number: 0970-0490

TITLE OF INFORMATION COLLECTION: Family Violence Prevention and Services: Grants to the National Domestic Violence Hotlines

PURPOSE: The Office of Family Violence Prevention and Services (OFVPS) in the Administration for Children and Families (ACF) provides administers the Family Violence Prevention and Services Act (FVPSA) discretionary grant funding to support the operation of a National Domestic Violence Hotline and National Indigenous Domestic Violence Hotline (Hotlines). The Hotlines provide telephone, online chat, and text-based support to a variety of contactors and in three key areas: 1) crisis intervention and support, 2) information about resources, and 3) referrals to domestic violence shelters and other programs. The National Domestic Violence Hotline also support two special projects:

- Loveisrespect provides healthy relationship and dating violence resources to contactors in their teens and twenties.
- National Deaf Domestic Violence Hotline (NDDVH) is a partnership with Abused Deaf Women Advocacy Services (ADWAS) to provide valuable services for Deaf survivors nationwide.

The Hotline grant recipients are required to submit applications for the discretionary grant funding (42 U.S.C. 10413(d)) and implementing regulations (45 CFR Part 1370).

FVPSA is required to collect and report data on the provision of family violence, domestic violence, and dating violence services, including assistance and programs supported by Federal funds (42 USC 10404 (b)(3)(B)) and establish reporting requirements (42 U.S.C. 10413 (f)). FVPSA collects this information through Performance Progress Reports (PPRs). To ensure requested data is specific to the program's reporting requirements, FVPSA created a PPR that is specific to the National Domestic Violence Hotline and National Indigenous Domestic Violence Hotline. The PPR includes a Hotline-specific narrative section. The Hotline PPR includes metrics to better demonstrate its reach and capacity while aligning with reporting included in ACF's annual Justification of Estimates for Appropriations for the program budget.

DESCRIPTION OF RESPONDENTS: There are currently 2 hotline grant recipients funded by the FVPSA Program, including the national domestic violence hotline and the national Indigenous domestic violence hotline. Responses to FVPSA Hotline PPRs will, in most cases, be completed by existing grant recipient staff using data collection currently in place for discretionary grant recipients.

CERTIFICATION:

I certify the following to be true:

1. The collection is in compliance with U.S. Health and Human Services (HHS) regulations.
2. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
3. Information gathered is meant primarily for program improvement and accountability.

Name and Title: <u>Katherine Chon, OFVPS Acting Director</u>

To assist Office of Management and Budget (OMB) review of your request, please provide answers to the following question:

PERSONALLY IDENTIFIABLE INFORMATION:

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

BURDEN HOURS

Estimates of Burden

Based on feedback collected during listening sessions with representatives of the Hotline grant recipients, staff spend approximately 10 hours developing and uploading each semi-annual PPR. The same FVPSA Hotlines Semi-Annual PPR is completed by both the FVPSA National Domestic Violence Hotline and the FVPSA National Indigenous Domestic Violence Hotline grant recipients.

Information Collection Title	Category of Respondent	No. of Respondents	No. of Responses per Respondent (Annual)	Burden per Response	Annual Burden
FVPSA Hotlines Semi-Annual PPR	Private Sector	3*	2	10	60

* The FVPSA Hotlines Semi-Annual PPR is consistent with the PPR used by the FVPSA National, Special Issue, and Culturally Specific Resource Centers Semi-Annual PPR and between the grant recipients, there are more than 9 respondents. Therefore both collections are submitted for review and approval under 0970-0490.

FEDERAL COST: There is no additional cost to the federal government.

TYPE OF COLLECTION:

How will you collect the information? (Check all that apply)

[X] Web-based
[ ] Email
[ ] Paper mail
[] Other, Explain:

All PPRs are submitted by grant recipients in an electronic format through GrantSolutions. This system allows grant recipients to submit their quantitative and qualitative data all in one central place. Having all the reports and their associated data in one system allows for easier tracking of completed and outstanding reports and reduces errors in data input along the way. Data may be retrieved directly from GrantSolutions by the OFVPS staff.