Request for approval under the clearance of the "Generic Performance Progress Report" OMB control Number: 0970-0490

TITLE OF INFORMATION COLLECTION: Office of Refugee Resettlement Services to Afghan Survivors of Combat Program Performance Data Point Tool & User Guide

PURPOSE: The Services to Afghan Survivors of Combat (SASIC) grant program is a one-time, three-year program funded by the Administration for Children and Families (ACF) Office of Refugee Resettlements (ORR). The SASIC program is designed to help Afghanistan Supplemental Appropriations Act (ASA)-eligible Afghan arrivals overcome the severe, pervasive, and long-lasting effects of combat-related trauma and to facilitate their achievement of sustained physical, social, emotional, and economic well-being. ORR collects performance-based data for programming at least annually over the three-year program period for all grant recipients. The SASIC specific tailored performance- based data point tool will collect useful data in a uniform and systematic manner. The reporting format allows programs to gather uniform program performance data from each recipient, allowing aggregation at the program level to calculate outputs and outcomes, providing a snapshot and allowing for longitudinal analysis, including comparative analyses across grantees and/or regions. Note that individual client level data is not requested. The SASIC user guide provides a generic description with instructions on how to use the SASIC-specific tailored performance- based data point tool including definitions and charts.

This information collection aligns with the overarching generic program specific activities, which specifically states that ACF will collect the information for:

- demonstrating program successes and challenges,
- program management and oversight for identifying technical assistance needs and ensuring compliance, as needed,
- identifying additional needs for program guidance
- development or updates to support for recipients
- making informed refinements to programs
- ensure recipients comply with program planning and design requirements

The proposed uses of the data also align with the overarching generic, which specifies that program offices will use information collected under this generic clearance to measure recipients' performance and financial data under a risk management lens and ensure recipients comply with program planning and design requirements that are a new requirement for all FY23 funding opportunities.

DESCRIPTION OF RESPONDENTS: (e.g. states or type of non-profit): ORR SASIC Program grant recipients who will be monitored.

CERTIFICATION:

I certify the following to be true:

1. The collection is in compliance with U.S. Health and Human Services (HHS) regulations.
2. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
3. Information gathered is meant primarily for program improvement and accountability.

Name and Title: Francine White, Sr. Program Specialist, ORR

To assist Office of Management and Budget (OMB) review of your request, please provide answers to the following question:

PERSONALLY IDENTIFIABLE INFORMATION:

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

BURDEN HOURS

Information Collection Title	Category of Respondent	No. of Respondents	No. of Responses per Respondent (Annual)	Burden per Response	Annual Burden Hours
Performance Data Point Tool (PDP)	Private Sector - SASIC grant recipients	24	1	5	120

FEDERAL COST: The burden estimate for the three years of approval is estimated based on internal discussions regarding the program office needs in the upcoming years. Costs to the Federal Government are estimated based on about 5% time of a GS-12[1] for initial creation of the form, data collection and review. This is an estimate of $4,491.70 per information collection.

TYPE OF COLLECTION:

How will you collect the information? (Check all that apply)
- [ ] Web-based
- [X] Email
- [ ] Paper mail
- [ ] Other, Explain

Please make sure that all instruments, instructions, and scripts are submitted with the request.

[1] Step 1, adjusted for DC area: https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2022/DCB.pdf