PRA Statement Tab

PAPERWORK REDUCTION ACT (PRA) OF 1995 (Public Law 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to understand performance progress for MLP+ grant recipients. Public reporting burden for this collection of information is estimated to average 8 hours per grantee and 1 hour for partner organizations, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information.

OMP Approval Number: 0970-0490

Expiration Date: 04/30/2029

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the PRA of 1995, unless it displays a currently valid OMB control number. If you have any comments on this collection of information, please contact [insert federal contact name and email address].

Direct Services Tab

Direct Services

Report Information

Grant Recipient Name

Start Date for Reporting Period

End Date for Reporting Period

Please report the following information for *all* individuals referred to or screened by the MLP for legal/social needs. In general, report the minimum number of known counts. Please use the "Notes" columns to document challenges reporting.

	# of unduplicated individuals this reporting period	**# of unduplicated individuals since the start of the grant**	**Notes**
Total number of individuals referred for MLP+ services *(Enter the total number of individuals who were referred by health care or other partners for MLP services. Include only known information to report a minimum number of known individuals referred. Use the notes column to describe reasons why the referrals count may be incomplete.)*			
Total number of individuals receiving at least one intake interview for MLP legal or social services (E*nter the total number of individuals who met with any MLP staff for an intake interview*)			
Total number of individuals receiving intake interviews who did not receive MLP services (*Enter total number of individuals who did not receive any legal or social services from the MLP after intake; To calculate this total, count the individuals who received intake interview and subtract the individuals receiving legal case services OR social services listed below)*			List primary reason

s individuals did not receive MLP services:

Individuals Served	# of unduplicated individuals this reporting period	# of unduplicated individuals since the start of the grant	Notes
Legal case services (enter each individual only once in row 21)			
Total number of individuals receiving case services who received any level of legal services (*Enter the total number of low-income individuals for whom the only legal case services during the requested reporting period were brief or extended legal services)*			
Social services (enter each individual only once in row 23)			
Total number of individuals receiving any level of social services including brief (e.g., social service consultation, assistance filling out a form, assistance with a referral for wraparound services etc.) AND intensive services (e.g., case management/service navigation/other services that provide ongoing, individualized assistance to comprehensively address an individual's or			

family's unique needs) *(Enter the number of low-income individuals that received brief or intensive social services during the requested reporting period)*

Legal Services Tab

Direct Services - Legal Cases

Case Services

For case services, please track open, ongoing, and closed cases, which represent the provision of MLP+ services to low-income individuals to address a legal problem. A case may be recorded and reported only when the legal services organization has accepted an eligible client for legal assistance on a specific legal issue, or a set of closely related legal issues, and has provided client-specific legal assistance. An individual may have multiple cases open. For example, an individual with legal problems spanning multiple types of legal problems (e.g., individual rights and housing), should have a case recorded for each problem. Closely related legal problems, such as multiple related housing legal issues (e.g., habitability and an eviction issue), should be recorded in a single case. If new legal problems emerge after a case is closed, please report the new legal problems as separate cases, even if the legal problems are closely related to the legal problems addressed in the closed case. For each case that closed this reporting period, please report the type of legal services provided and the type of problem addressed. Additionally, please provide the type of legal problem that is being addressed in each case that remains open at the end of the reporting period.

In column B, please report the following information for services provided by the MLP this reporting period. In column C, please report the following information for the services provided by MLP+ funding this reporting period. Information provided in column C must include services and activities supported only with MLP+ funds either through a direct count for services funded only with MLP+ funds or based on a proportional analysis for services supplemented with MLP+ funds and also funded through other sources.

Cases	# of cases for the MLP	# of MLP+ funded cases	Notes
Total number of new cases opened this reporting period			
Total number of ongoing cases continuing from last reporting period			

Total number of cases closed this reporting period

Legal service types for closed cases (*report each case only once for highest level of service)*	**# of closed cases for the MLP**	**# of closed MLP+ funded cases**	**Notes**
Brief service (cases involving only limited services, e.g., counsel/advice, communicating with third party by phone or letter, simple legal document preparation) *(Enter the number of closed cases that only received brief services)*			
Extended service (cases requiring longer-term/more in-depth services, e.g., negotiated settlements, court appearances, preparation of highly complex documents) (*Enter the number of closed cases that received extended services)*			

Legal problems for closed cases	**Total # of closed cases for MLP**	**Total # of closed cases with MLP+ funding**	**Notes**
Income maintenance *TANF; Social Security; food stamps; SSDI; SSI, unemployment compensation; veterans' benefits; state and local income maintenance* Housing *Federally subsidized housing; homeownership/real property; private landlord/tenant; public housing; mobile homes; housing discrimination; mortgage foreclosure; mortgage predatory lending practices* Education *Discipline; special education/learning disabilities; access; vocational education; student financial aid*			

Employment
Employment discrimination; wage claims and other FLSA issues; EITC and taxes, employment rights, agricultural worker issues (not wage claims/FLSA issues)
Family and Children
Adoption; custody/visitation; divorce/separation/annulment; adult guardian/conservatorship; parental rights termination; paternity; domestic abuse; support; delinquent juveniles; neglected/abused dependent; emancipation; minor guardianship
Individual rights
Immigration/naturalization; mental health, disability rights, civil rights, human trafficking, criminal record expungement
Consumer/financial
Bankruptcy/debtor relief; collection; contracts/warranties; collection practices; predatory lending; loans/installment purchase; public utilities; unfair and deceptive sales and practices
Health
Medicaid; Medicare; CHIP; home and community based care; private health insurance; long-term health care facilities; state and local health
Other
Tribal law; licenses; wills/estates; advance directives/powers of attorney; torts

Legal problems for open cases	**Total # of open cases for MLP**	**Total # of open cases with MLP+ funding**	**Notes**
Income maintenance *TANF; Social Security; food stamps; SSDI; SSI, unemployment compensation; veterans' benefits; state and local income maintenance*			
Housing *Federally subsidized housing; homeownership/real property; private landlord/tenant; public housing; mobile homes; housing discrimination; mortgage foreclosure; mortgage predatory lending practices*			
Education *Discipline; special education/learning disabilities; access; vocational education;*			

student financial aid
Employment
Employment discrimination; wage claims and other FLSA issues; EITC and taxes, employment rights, agricultural worker issues (not wage claims/FLSA issues)
Family and Children
Adoption; custody/visitation; divorce/separation/annulment; adult guardian/conservatorship; parental rights termination; paternity; domestic abuse; support; delinquent juveniles; neglected/abused dependent; emancipation; minor guardianship
Juvenile
Delinquent, neglected/abused dependent; emancipation; minor guardian/conservatorship
Individual rights
Immigration/naturalization; mental health, disability rights, civil rights, human trafficking, criminal record expungement
Consumer/financial
Bankruptcy/debtor relief; collection; contracts/warranties; collection practices; predatory lending; loans/installment purchase; public utilities; unfair and deceptive sales and practices
Health
Medicaid; Medicare; CHIP; home and community based care; private health insurance; long-term health care facilities; state and local health
Other
Tribal law; licenses; wills/estates; advance directives/powers of attorney; torts

Social Service Referrals OPTIONAL TAB

Please complete the table below for referrals made for individuals or families receiving services supported by MLP+ during the reporting period**. In column A,** list the service type for referrals if counts for each service type are available; **in column B**, specify the total number of referrals for that service type or category. **In column C**, select the category for the referral. Provide notes **in column D** about what kind of services were provided, if needed (for example, if you did not include service types in column A), and also include any notes about reporting for referrals (e.g., if it covers referrals made by social service navigator staff or referrals to non-MLP+-funded services provided by your organization). The first two lines are examples and should be deleted before completion.

Service type (optional, please provide a count by service type if available)	**Number of referrals made this reporting period**	**Category of Referral (select one:)** **o Employment services** **o Education and development services for youth** **o Education and development services for adults** **o Income and asset building services** **o Housing services** **o Health services** **o Nutrition services** **o Transportation services** **o Other services (please specify in Notes column)**	**Notes (e.g., typical service types, information about collection/reporting)**
Example: Food pantry	**72**	**Nutrition services**	

Example: Head Start	**25**	**Education and development services for youth**	

Definitions:

Employment services: include the provision of skills training and job readiness opportunities for youth and adults (including vocational training, apprenticeships, and self-employment), the distribution of employment supplies (such as uniforms, work boots, and equipment), and services aimed at supporting employment retention and growth (such as referrals, employer interactions, and career pathways).

Education and development services for youth: include Early Head Start services for individuals aged 0-3, Head Start services for individuals aged 3-5, childcare subsidies or payments, early childhood education for ages 0-5 outside of Head Start, K-12 support services (e.g., English, literacy), young adult literacy classes, and college/post-secondary readiness support (e.g., applications, scholarships). Additionally, they encompass the provision of school supplies, participation in before and after-school activities, summer youth programs, life skills coaching, and home visiting programs, as well as adult education programs such as literacy, English language, high school equivalency, and applied technology classes."

Education and development services for adults: include adult literacy classes, English language instruction, basic education (e.g., financial literacy), high school equivalency programs, and applied technology courses. These services also include life skills coaching, access to employment readiness support, and participation in social programs such as childcare subsidies, housing assistance, and workforce development initiatives. Additionally, services may provide resources for post-secondary education readiness (e.g., applications, scholarships, and textbooks) and evidence-based home visiting programs to support family stability and growth.

Income and asset building services: include training and counseling to support income management and asset growth, such as credit repair, financial literacy, budgeting, homebuying, and foreclosure prevention, as well as business and entrepreneurial financial services like micro-loans, business development loans, and entrepreneurial support. Additionally, these services offer benefit coordination and advocacy for programs like child support, health insurance, SSI, Veterans benefits, TANF, and SNAP. Transportation services that facilitate access to income and asset-building opportunities, such as bus vouchers or passes to attend training, are also included.

Housing services: include rental payment assistance (e.g., emergency rental payments and deposits) and housing payment assistance for down payments or emergency mortgage payments. These services also provide eviction prevention through counseling, landlord/tenant mediation, and utility payment assistance. Housing placement and rapid re-housing services support individuals in securing temporary, transitional, or permanent housing. Additionally, services include housing maintenance and improvements (e.g., structural repairs, accessibility upgrades, emergency home

repairs) and weatherization services to enhance energy efficiency and safety in households.

Health services: include immunizations, health screenings (e.g., physicals and chronic health assessments), and developmental delay screenings. These services also provide healthcare payment assistance for seniors (e.g., prescription and doctor visit payments) and health insurance counseling. Additionally, they cover maternal and child health services (e.g., breastfeeding support and postpartum care), reproductive health services (e.g., family planning and STI prevention), general wellness services (e.g., fitness, mindfulness, and medication management), home visits for older adults, participation in senior centers, mental and behavioral health services (e.g., substance use counseling, mental health support, domestic violence prevention), and dental services for both adults and children (e.g., screenings, exams, and procedures).

Partners Tab

Use this form to report information about *partners* involved in the MLP+ program this reporting period. Partnerships may be formal or informal partnerships that support delivery of services for this grant.

Partner name	Was the partnership established prior to the start of the MLP+ grant project?	Partnership Start Date (MM/YYYY) for new partners (you may enter N/A for partnerships started prior to the start of the grant)	Types of Services Partner Will Provide to MLP+ Participants [Select all that apply: legal, employment, education and development for youth, education and development for adults, income and asset building, , housing, health, nutrition, transportation,, other (please describe in "Other Notes" section)]	How does the MLP+ project support the activities and objectives of the partner	How does this partnership support the activities and objectives of the MLP+ project?	Other Notes

Events tab

Events

Use this form to report information about events your organization has hosted or co-hosted this reporting period with support from the MLP+ grant funding.

Event Date (MM/DD/YYYY)	Was this event a training? (Y/N)	Title of Event	Description of Event	Purpose (e.g., training, community education, patient outreach, community collaboration)	Target Audience (e.g., medical providers, social service providers, patients, community organizations)	# of Attendees	Is this event part of a series? If yes, please list the series name.	Other Notes

Outcomes

Outcomes

Use this form to report your organization's administrative data on outcomes for cases closing during the reporting period. Use column B to report outcomes for cases that received extended services and were supported by MLP+ grant funding. If your organization's administrative data does not support reporting this information, please use the "Notes" columns as needed. Use column C (optional) to report on outcomes for cases that received brief services and were supported by MLP+ grant funding.

General Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Provided knowledge of how to address the legal problem			
Assistance provided improved client or household member health			
OTHER (Please describe in Notes column)			

Income Maintenance

TANF; Social Security; food stamps; SSDI; SSI, unemployment compensation; veterans benefits; state and local income maintenance

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes

Obtained, preserved, or increased income benefits (TANF, SSI, SSDI, SNAP, Unemployment, Workers Comp, Veteran, etc.)
Overcame denial of emergency assistance
Obtained assistance with business start/development
Reduced or waived overpayment or debt
Stopped financial exploitation of client by payee or other familiar
Obtained favorable payment schedule

Obtained other monetary relief

OTHER (Please describe in Notes column)

Summary Outcomes

TOTAL cases achieving an objective in this category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Housing

Federally subsidized housing; homeownership/real property; private landlord/tenant; public housing; mobile homes; housing discrimination; mortgage foreclosure; mortgage predatory lending practices

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Prevented eviction from public housing			
Prevented eviction from private housing			
Delayed eviction providing time to seek alternative housing			
Avoid or delay foreclosure or other loss of home			
Obtained access to housing			
Obtained or retained participation in subsidized housing			
Obtained favorable payment schedule			
Obtained modification of a loan			
Obtained monetary relief			
Avoided, or obtained redress for, charges by landlord			
Avoided motion for attorney fees award against client			
Improved housing stability			
Remedied unsafe housing			
Obtained repairs, improved housing conditions, or otherwise enforced			

rights to decent habitable housing
Preserved or restored access to personal property
Enforced tenant rights

OTHER (Please describe in Notes column)

Summary Outcomes

TOTAL cases achieving an objective in this category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Education Outcomes

Discipline; special education/learning disabilities; access; vocational education; student financial aid

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Returned or kept student in school			
Overcame barrier to enrollment in school			

Avoided or delayed or reduced length of suspension
Obtained individualized education program and/or appropriate services
Obtained correction of school records

Avoided inappropriate special education classification
Protected confidential information

Protected student safety

Obtained or increased education programming
Avoided motion for attorney's fees for client
OTHER (Please describe in Notes column)

Summary Outcomes

TOTAL cases achieving an objective in this category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Employment Outcomes

Employment discrimination; wage claims and other FLSA issues; EITC and taxes, employment rights, agricultural worker issues (not wage claims/FLSA issues)

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Increased or maintained wages or back pay Delayed discharge			
Overcame, or obtained redress for, job discrimination			
Prevented, avoided, or obtained redress for wrongful discharge			
Secured damages for illegal job action			
Reduced or avoided garnishment or attachment			
Obtained or enrolled in training/education			
Resolved on-the-job issues (e.g., safety/grievance)			
Avoided motion for attorney's fees for client			
OTHER (Please describe in Notes column)			

Summary Outcomes

TOTAL cases achieving an objective in this category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Family and Child Outcomes

Adoption; custody/visitation; divorce/separation/annulment; adult guardian/conservatorship; parental rights termination; paternity; domestic abuse; support; delinquent juvenile, neglected/abused dependent; emancipation; minor guardian/conservatorship

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Improved client safety or safety of household members			
Eliminated or reduced risk to children			
Improved family stability			
Obtained order of protection			

Obtained order for financial responsibilities
Obtained divorce, separation, or annulment
Addressed abuse or neglect an elder

Prevented guardianship/conservatorship for adult
Obtained guardianship/conservatorship for adult
Obtained/modified parenting plan

Preserved/obtained parental rights

Obtained/preserved right of visitation

Avoided protective order/removal of children
Obtained guardianship or retained guardianship for a child
Prevented or ended guardianship for a child
Obtained adoption

Obtained permanent living situation for a child
Avoided or reversed findings of child abuse/neglect
Obtained foster care services

Improved terms of foster care plan

Obtained emancipation

Avoided motion for attorney's fees for client

OTHER (Please describe in Notes column)

Summary Outcomes

TOTAL cases achieving an objective in this category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Individual Rights

Immigration/naturalization; mental health, disability rights, civil rights, human trafficking, criminal record expungement

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Secured safety (e.g., for crime, human trafficking survivor)			

Obtained, preserved, or improved rights of disabled persons
Obtained, preserved, or improved rights of institutionalized persons
Improved access for people with disabilities
Obtained tort relief under civil rights claim
Obtained relief, or redress from, constitutional violation
Obtained administrative relief from misconduct
Obtained citizenship

OTHER (Please describe in Notes column)

Summary Outcomes

TOTAL cases achieving an objective in this category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Consumer/Financial

Bankruptcy/debtor relief; collection; contracts/warranties; collection practices; predatory lending; loans/installment purchase; public utilities; unfair and deceptive sales and practices

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Reduced or avoided debt, dispute, garnishment, attachment, or loss of personal property			
Recovered money or item owed to a client			
Protected client from illegal creditor harassment			
Overcame fraudulent sales practices			
Overcame predatory lending practices			
Obtained or restored utilities or avoided or delayed termination of utilities			
Obtained federal bankruptcy protection			
Obtained insurance (other than health or disability)			
Obtained positive change to client's credit report			

Obtained favorable payment schedule

Improved client financial stability

Avoided motion for attorney's fees for client

OTHER (Please describe in Notes column)

Summary Outcomes

TOTAL cases achieving an objective in this category

TOTAL cases achieving a successful or partially successful outcome in this category

TOTAL cases that sought to achieve an outcome in this category that are known to not have achieved a successful or partially successful outcome

TOTAL cases that sought to achieve an objective in this category with a known outcome

Health

Medicaid; Medicare; CHIP; home and community based care; private health insurance; long-term health care facilities; state and local health

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Obtained, preserved or increased Medicaid, CHIP, or Medicare			
Obtained, preserved, or increased other health coverage			
Obtained, preserved, or increased individual access to health care			
Protected confidential health information			
Improved institutional care			
Obtained discharge from nursing home, assisted living facility, or mental health treatment			
Stopped, or obtained redress for, harmful medical treatment			
Obtained order for financial responsibilities			
Avoided motion for attorney's fees for client			
OTHER (Please describe in Notes column)			

Summary Outcomes

TOTAL cases achieving an objective in this

category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Other Outcomes

Tribal law; licenses; wills/estates; advance directives/powers of attorney; torts

Detailed Outcomes

Outcome	Objective Achieved (Extended Services)	Objective Achieved (Brief Services) OPTIONAL	Notes
Obtained a will			
Obtained living will and/or health proxy or power of attorney			
Settled estate			
Obtained other monetary relief			
Avoided or reduced tort liability or judgment			
Solved a tax problem			
Overcame taking of, or restriction of, driver's license			
Corrected criminal history records			

OTHER (Please describe in Notes column)

Summary Outcomes

TOTAL cases achieving a successful outcome in this category

TOTAL cases that sought to achieve an objective in this category with a known outcome

Characteristics

Please use your administrative data to report the following information for focal clients in a case (e.g., a named client for a legal case, benefits applicant, etc.). If your administrative data does not support reporting the requested information, please use the “Unknown” categories and “Notes” columns as needed. For cases involving multiple clients, please choose a focal client considering who will benefit from the case or who your program will work with most frequently. Please report these data for clients involved in MLP+ cases closing during the reporting period.

Individual characteristics

Item	Number	Notes
Total number of focal clients for MLP+ cases closing during the reporting period		
Sex		
Male		
Female		
Unknown		
Disability status		
Disabled		
Non-disabled		
Unknown		
Veteran status		
Veteran		
Non-veteran		
Unknown		

Race/ethnicity		
Asian		
Native Hawaiin or Pacific Islander		
Black or African American		
Hispanic or Latino		
American Indian or Alaska Native		
Middle Eastern or North African		
White		
Another racial/ethnic identity		
Unknown		

Notes for reporting race/ethnicity

- *For programs that permit participants to select all races/ethnicities that apply using a single question:*
  - *If only one race or ethnicity is selected for a participant, report him or her in the corresponding line for the report.*
  - *If two or more race or ethnicities are selected for a participant, report him or her in the "Another racial/ethnic identity" line*
- *For programs that use a two-question format (e.g., a question for identification as Hispanic/Latino with a separate question for identification as White, Native American, etc.), use the following table adapted from the LSC reporting framework.*
- *Use the notes column to indicate any misalignment between your reporting categories and the requested categories.*

Race Recorded with Two Questions	*Reporting Race/Ethnicity Category*
Hispanic or Latino, any race	*Hispanic or Latino*
White, not Hispanic Latino	*White*
American Indian or Alaska	*American Indian or*

Native	*Alaskan Native*
Asian	*Asian*
Native Hawaiian or Pacific Islander	*Native Hawaiin or Pacific Islander*
Black or African American	*Black or African American*
Middle Eastern or North African	*Middle Eastern or North African*
Some other race	*Another racial/ethnic identity*
Two or more races	*Another racial/ethnic identity*
Unknown	*Uknown*

Household characteristics

Please provide the following household characteristics for MLP+ clients with closed cases during the reporting period. You may use numbers identified at the time of enrollment in services. Provide the information you have if you have cases with incomplete information. Each case should have at least one individual reported for the household.

Item	**Number**	**Notes**
Total households		
Total number of adults in households		
Total number of children in households		