Request for a Non-Substantive Change to an Existing Approved Information Collection

EPA ICR No. 2802.01; 2804.01; 1500.11; OMB Control No. 2090-0038; 2090-0039; 2040-0138

I. Introduction

a. What Information Collection Request (ICR) is EPA changing?

ICR Title: General Performance Reporting for Assistance Programs (EPA ICR No. 2802.01; OMB Control No. 2090-0038); Promoting Readiness and Enhancing Proficiency to Advance Reporting and Data (EPA ICR No. 2804.01; OMB ICR No. 2090-0039); National Estuary Program (EPA ICR No. 1500.11; OMB Control No. 2040-0138) [Non-Substantive Change].

b. What is the current status of this ICR?

ICR package was approved with an expiration date of 01/31/2028.

c. Why is EPA Requesting a Non-Substantive Change?

EPA is requesting a non-substantive change to some collections and activities in existing approved collections that consist of minor language changes to ensure compliance with Executive Orders published after the ICR package was approved. The non-substantive change request modifies specific language in the following approved EPA forms:

- EPA ICR 2802.01, Form 1, Emerging Contaminants in Small or Disadvantaged Communities Semi-Annual Report.
- EPA ICR 2802.01, Form 2, Environmental Finance Centers (EFC) Interim Performance Report.
- EPA ICR 2802.01, Form 3, Gulf Hypoxia Grants Reporting and Tracking System (GRTS) Progress Report.
- EPA ICR 2802.01, Form 4, Gulf of America Division Grants Progress Report.
- EPA ICR 2802.01, Form 5, Long Island Sound Agreement Interim Progress Report.
- EPA ICR 2802.01, Form 6, Water Infrastructure Improvements for the Nation (WIIN) School and Child Care Testing Lead Reduction Progress Report.
- EPA ICR 2802.01, Form 7, Section 319 GRTS Interim and Final Reports.
- EPA ICR 2802.01, Form 8, Training and Technical Assistance (TA) for Rural, Small, Tribal (RST) Wastewater Systems Interim Performance Report.
- EPA ICR 2802.01, Form 9, Training and TA to Improve Water Quality and Enable Small Public Water Systems to Provide Safe Drinking Water Quarterly and Final Progress Reports.
- EPA ICR 2802.01, Form 10, Pollution Prevention (P2) IIJA Products Grant Reporting Template.
- EPA ICR 2802.01, Form 11, P2 IIJA Communities Reporting Template.
- EPA ICR 2802.01, Form 12, P2 Performance Work Plan 1.
- EPA ICR 2802.01, Form 13, P2 Performance Work Plan 2.
- EPA ICR 2802.01, Form 14, General Interim Performance Report Form.

- EPA ICR 2802.01, Form 15, General Performance Work Plan Form.
- EPA ICR 1500.11, Form 1, National Estuary Program (NEPORT) Performance Reporting Data Templates.
- EPA ICR 2804.01, Form 1, PREPARED Quarterly Progress Report.
- EPA ICR 2804.01, Form 2, PREPARED Feedback Survey.
- EPA ICR 2804.01, Form 3, PREPARED Self Assessment Survey.
- EPA ICR 2804.01, Form 4, PREPARED Focus Group Topics.

EPA is not otherwise modifying the information collection requirements or agency paperwork burden estimates.

II. Description of Non-Substantive Changes

a. What are the changes that EPA is making to this collection of information?

The changes to language that were made on the forms listed above were made to ensure compliance with the following Executive Orders (EOs): EO 14148; EO 14173; EO 14239. Modifications were made for various reasons, including but not limited to the following: the removal of terms related to 'environmental justice,' the removal of references to web-based screening tools that are no longer available to the public, and the revision of lists of sample environmental issues to rephrase certain categories to adhere with aforementioned Executive Orders.

EPA is modifying language as referenced in the changes summarized below.

Program Name (EPA Office)	Performance Reporting Form	Proposed Revisions to Form
Emerging Contaminants in Small or Disadvantaged Communities Grant Program (Office of Water) [EPA ICR 2802.01, Form 1]	Semi-Annual Report	• Page 3: Remove 1 question about project benefits related to climate adaptation: "~~Does the project have any climate adaptation projects?~~"
Environmental Finance Centers Grant Program (Office of Water) [EPA ICR 2802.01, Form 2]	Interim Performance Report	• Sheet 2: Revise 2 questions about Direct Technical Assistance serving disadvantaged communities to discuss impact based on income as defined by states: o Replace: "~~Serves a disadvantaged community?~~" with: "Serves a small, rural, Tribal, or disadvantaged community?" o Replace: "~~Disadvantaged community definition source~~" with: "Small, rural, Tribal, or disadvantaged community definition source" • Sheet 2: Delete question about climate resilience: "~~Topic Area Covered – Climate Resilience (yes/no)~~" • Sheet 3: Revise 2 optional questions about Non-Direct Technical Assistance for disadvantaged communities: o "Serves a small, rural, Tribal, or disadvantaged community? (yes/no)" o "Small, rural, Tribal, or disadvantaged community definition source"

Gulf Hypoxia Program (Office of Water) [EPA ICR 2802.01, Form 3]	Interim Performance Report	• Page 3: Remove 3 questions that originally asked about benefits related to climate adaptation co-benefits: o ~~"Project provides co-benefits related to climate adaptation (yes/no)"~~ o ~~"Specific actions that provide co-benefits: [text box]",~~ o ~~"Anticipated co-benefits provided by the project: [text *box]"*~~ • Pages 3-4: Revise 3 questions about project impact on disadvantaged communities: o "Project has opportunities or actions that provide benefits to ~~Disadvantaged~~ small or rural communities (Yes/No)" o "Specific opportunities or actions that provide benefits to ~~Disadvantaged~~ small or rural communities: [text box]" o "Anticipated benefits to ~~Disadvantaged~~ small or rural communities: [text box]" • Page 4: Replace narrative response option for question "Description of anticipated outputs and outcomes, references by strategic outcome number in Section 6" with check boxes, options as follows: o "Support staff to implement the workplan" o "Use state-level water quality programs and actions to advance nutrient reductions" o "Implement projects in prioritized watersheds with the greatest opportunities for nutrient reductions" o "Collaborate across state boundaries with HTF partners" • Page 4: Replace narrative response option for question "Description of additional anticipated outputs and outcomes that support the goals of the Gulf Hypoxia Action Plan" with check boxes, options as follows: o Coastal Goal: Reduce the "...extent of the Gulf of America hypoxic zone to less than 5,000 square kilometers by the year 2035... an interim target of a 20% reduction of nitrogen and phosphorus loading by 2025 is a milestone for immediate planning and implementation actions" o Within Basin Goal: "To restore and protect the waters of the 31 states and tribal lands within the MARB through implementation of nutrient and sediment reduction actions to protect public health

		and aquatic life as well as reduce negative impacts of water pollution on the Gulf of America" o Quality of Life Goal: "To improve the communities and economic conditions across the MARB. In particular the agriculture, fisheries and recreation sectors, through improved public and private land management and a cooperative, incentive-based approach" • Page 9: Remove 1 question and 2 related sub-questions related to climate adaptation.
Gulf of America Program (Office of Water) [ICR 2802.01, Form 4]	Performance Report	• Page 1: Update program name to "Gulf of ~~Mexico~~ America" • Page 3: Remove 1 optional question about Climate Change Adaptation Impact Activities: "~~If applicable, please check the appropriate boxes that your project or its activities either directly or indirectly (ancillary benefits) address: [includes 17 options, including algal blooms, biodiversity loss, sea level rise, warming ocean and other water bodies, wildfires, etc.]~~"
Long Island Sound Study (Office of Water) [ICR 2802.01, Form 5]	Interim Progress Report	• Sheets 1 & 2: Remove 1 optional question on each sheet to report on "~~Environmental Justice Considerations/Benefits.~~"

Water Infrastructure Improvements for the Nation (WIIN) Grant: Voluntary School and Child Care Lead Testing and Reduction Grant Program (Office of Water) [EPA ICR 2802.01, Form 6]	Interim Performance Report & Final Performance Report	• Page 3: Revise reference to "underserved and/or disadvantaged communities" from 1 question about project impact: "What percentage of the total program funding is being used in low-income, ~~underserved, and/or~~ small, rural, Tribal, or disadvantaged communities?" Page 3: Revise reference to "underserved" communities from note on question 1: "program funding is anticipated to prioritize low-income/~~underserved~~/small, rural, Tribal, or disadvantaged communities?" *(Note: "low-income" retained as it is required by statute.)*
Section 319 Nonpoint Source Management Program (Office of Water) [EPA ICR 2802.01, Form 7]	Interim Performance Report & Final Performance Report	• Page 3: Revise 1 question about project benefits on disadvantaged communities: "51% or more of a project's budget was used for work that either benefits a ~~disadvantaged~~ small or rural community or is within the boundaries of a Federally recognized Tribe"
Training and Technical Assistance Program for Rural, Small, and Tribal (RST) Wastewater Systems (Office of Water) [EPA ICR 2802.01, Form 8]	Interim Performance Report	• Sheet 2: Revise sub-question about project impact to remove reference to low-income communities: o "Which group is served (NA/small, ~~low-income~~, disadvantaged, rural, or Tribal)?"
Training and Technical Assistance to Improve Water Quality and Enable Small Public Water Systems to Provide Safe Drinking Water (Office of Water) [EPA ICR 2802.01, Form 9]	Quarterly Progress Report and Final Progress Report	• Sheet 4: Remove 1 option to report on "~~climate resilience~~" topic
Pollution Prevention Program (Office of Chemical Safety and Pollution Prevention) [EPA ICR 2802.01, Forms 10-13]	IIJA Products Grant Template IIJA Communities Grant Template	• Sheets 1-5 ("Getting Started," "Grant Project Data," "Results Summary," "Partners," "Outreach Activities"): Remove references to EJ from title of reporting template (Row 2) • Sheet 1 ("Getting Started"): Remove reference to disadvantaged communities from instructions (Row 8). • Sheet 4 ("Partners"): remove reference to disadvantaged communities from instructions (Row 3).

		• Sheets 6-17 ("Sample Business Establishment," subsequent sheets): remove references to EJ and to disadvantaged communities (Rows 1, 16-17 for both IIJA Products Grant Template and IIJA Communities Grant Template; Row 3 as well for IIJA Products Grant Template).
	Performance Work Plan 1 Performance Work Plan 2	• Sheet 3 ("Aggregate Results"): Remove question asking for totals for disadvantaged communities (Rows 19-25, for both Work Plan 1 and Work Plan 2) • Sheet 3 ("Aggregate Results"): Remove questions referencing EJ (Rows 37 and 39) • Sheets 4 – 21 ("Sample Facility," all subsequent sheets): Remove question asking if the facility is located in or adjacent to an EJ community (Row 19, Rows 58-64 in Work Plan 1 and Rows 59-65 in Work Plan 2)
General Performance Reporting Forms (Office of Finance and Administration) [EPA ICR 2802.01, Forms 14-15]	Interim Performance Report	• Sheet #2: Remove questions about project impact on disadvantaged communities (Columns J and K): o ~~"Includes 1+ disadvantaged communities? (Yes/No)~~" o "~~Further information~~" • Sheet #2: Remove question about screening tools to identify disadvantaged communities (Column L) • Sheet #4: Remove questions about project impact on disadvantaged communities (Columns J and K) o "~~Results experienced by 1+ communities that are disadvantaged, marginalized, underserved, or overburdened by pollution? (Yes/No)~~" o "~~Further information~~" • Sheet #4: Remove question about screening tools to identify disadvantaged communities (Column L)

	Performance Work Plan	• Sheet #2: Remove questions about impact on disadvantaged communities (Columns H and I): o "~~Includes 1+ disadvantaged communities? (Yes/No)~~" o "~~Further information~~" • Sheet #2: Remove question about screening tools to identify disadvantaged communities (Column J)
National Estuary Program (Office of Water) [EPA ICR 1500.11, Form 1]	Performance Report	• Sheet 4: Remove 1 question on CJEST: "~~Justice40 small, rural, or Tribal community? Project according to the Climate and Economic Justice Screening Tool (Internal Checkbox only)~~" • Sheet 4: Revise 1 question on Justice40: "This is a small, rural, or Tribal community ~~Justice40 Project According to the Equity Strategy Definition~~?" • Sheet 4: Remove Column AZ (formerly included a dropdown menu on beneficiaries) and replace with the following two columns: "Federal Fiscal Year Spent" and ~~Beneficiary~~ "IIJA Amount"
PREPARED Program (Office of Finance and Administration) [EPA ICR 2804.01, Forms 1-4]	Quarterly Progress Report	• Sheets #2 - #6: Remove question about whether an activity's audience came from an underserved community (Column E) • Sheet #2: Remove reference to "justice" from response option for "Developing partnerships and coalitions addressing environmental ~~justice~~ issues" (Column A) • Sheet #2: Remove reference to "justice" from response option for "Referring communities to other TA providers (e.g., Environmental Finance Centers, TA for Brownfields, etc.)" (Column A) • Sheet #3: In Instructions, remove reference to "justice" when describing efforts to identify environmental issues and removed reference to "underserved" when referring to "communities" • Sheet #3: Remove reference to "underserved" from response option for "Identifying data and evaluation needs of ~~underserved~~ communities via community outreach (e.g., focus groups, town halls, interviews, etc.)" (Column A). • Sheet #4: Remove examples of web-based tools as these are no longer available to the public from response option for "Providing training and

		guidance in the use and analysis of web-based tools or other publicly available sources of data" (Column A). • Sheet #4: Remove reference to "underserved" from response option for "Developing/implementing custom databases for use by ~~underserved~~ communities" (Column A) • Sheet #4: Remove reference to "underserved" and "equity" from response option for "Developing a custom data ~~equity~~ plan for a~~n underserved~~ community" (Column A)
	Feedback Survey - General	• Page 2: Remove reference to "justice" from response option about identification of environmental concerns (Question 4b) • Page 2: Remove reference to "EJ related" from definitions about organizational capacity (Question 6) • Page 3: Remove reference to "justice" from question about identification of environmental issues (Question 7) • Page 3: Remove reference to "justice" from question about grants related to environmental work (Question 10)
	Self-Assessment Survey – Specific Events	• Page 2: Replace reference to "~~climate change mitigation~~" and with "climate resilience and hazard mitigation" (Question 2d) • Page 2: Remove question referencing data equity plans (Question 2h) and re-letter subsequent questions. • Page 2: Remove reference to "justice" from question about efforts to address environmental issues (Question 2i) • Page 3: When asking about Underserved Communities and Environmental Issues, remove references to "justice" and "racial and ethnic communities" (Question 3) and change topical title from '~~Underserved Communities and Environmental Justice Issues~~' to 'Community Features and Environmental Issues.' • Page 3: Remove reference to "underserved" when asking about other communities that an organization has worked with (Question 3a) • Page 3: Revise list of environmental issues (Question 3c): Removed reference to "climate change" when asking about "climate resilience"

		• Page 3: Replace reference to "energy justice" with reference to "energy availability/resiliency/efficiency" • Page 3: Remove reference to "green" when asking about infrastructure • Page 3: Remove reference to "justice" when asking about environmental issues (Question 3c) • Page 4: Remove reference to "EJ related" when referring to projects in the definitions for Question 4 • Page 4: Remove reference to "justice" when asking questions about "environmental issues" (Question 4b) • Page 5: Remove reference to "justice" when asking questions about "environmental issues" (Question 5a) • Page 5: Remove reference to examples of web-based screening tools, as these are no longer available to the public (Question 5a)
	Focus Group Topics	• Page 1: Remove reference to "justice" when asking about "environmental ~~justice~~ and energy-~~justice~~ related challenges" (Topics 2-3) • Page 1: Replace reference to "EJ" with word "environmental" when referencing the definition of problems (Topic 3) • Page 2: Remove references to "justice" when asking about environmental concerns (Topic 5)

b. Will this change impact the annual ICR burden estimates? If so, how? Please provide updated burden estimates.

No, these changes will not impact the annual ICR burden estimates.