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Feedback Survey- General
PREPARED Program

This survey will be distributed to the email address of the individual's primary contact for each organization that attended an event or received individualized Technical Assistance (TA) from the PREPARED Provider during the previous year. Each individual will only be asked to complete one survey regardless of the number of people participating in PREPARED activities from that organization.

1. Below is a list of activities and services provided over the past year. For each item on the list, please indicate whether you participated in or were aware of each one.
   Event/Activity/Service 1: participated, did not participate but was aware of it, not aware, not sure
   Event/Activity/Service 2: participated, did not participate but was aware of it, not aware, not sure
   etc.

NOTE: We will list the specific activities, events, and services here in place of the generic "Event/Activity/Service" label that is currently used in the question.

2. Please reflect on the activities that you participated in over the last year.
   Select the factors that encouraged you to participate and/or enabled you to participate.
   [select ALL that apply]
   - o Interest in the training or activity topic
   - o Format (e.g., online vs in-person)
   - o Timing/schedule
   - o Felt comfortable attending
   - o Trusted sources
   - o Had enough information beforehand
   - o Trust in the PREPARED program
   - o Support from my employer/flexible work schedule
   - o Availability of amenities for in-person events
   - o Convenient location
   - o Other [please specify]:

3. Please reflect on the activities and services offered by the Provider over the last year.
   Select the factors that discouraged you from participating and/or made it hard to participate.
   [select ALL that apply]

- Lack of interest in the training or activity topic
- Format (e.g., online vs in-person)
- Timing/schedule
- Did not feel comfortable attending
- Lack of information beforehand
- Lack of trust in the PREPARED program
- Lack of support from my employer
- Lack of amenities for in-person events
- Inconvenient location
- Other: [please specify]

4. A) Did you receive individual technical assistance (TA) from the Provider this year? Individual TA includes one-on-one contact with a program representative to help solve a need or question from your community/your organization.
    a. Yes
    b. No
    c. Not sure

    B) If Yes, for one-to-one technical assistance consultations and participation of pilot communities, what type of technical assistance did you receive?
    - Data collection and identification of environmental concerns
    - Community engagement plans
    - Data analysis
    - Reporting
    - Program Evaluation
    - Other: [please specify]

    C) What type of technical assistance was the most useful to your organization and why?

5. What actions (e.g., data collection, data usage/evaluation, develop an evaluation plan, improved reporting) did your community/organization take after receiving technical assistance?

6. How would you rate your organization's <u>current</u> capacity to conduct the following data related activities?
    By capacity we mean having leadership, infrastructure, staff, knowledge, funding, and partnerships to successfully complete successfully collect, use, evaluate, and report data.
    Please refer to the definitions below for the terms strong, moderate, basic, and low.

Organizational capacity	**Strong**	**Moderate**	**Basic**	**Low**
Collect data				
Utilize data				
Develop/implement an evaluation plan				
Report/disseminate data				

Definitions:

- ***Strong:*** *Our organization currently has the leadership, systems/infrastructure, staff, skills, financial resources, and partnerships to collect, use, evaluate, and report data when executing a project, or when drafting an evaluation plan as part of a proposal.*
- ***Moderate:*** *Our organization is knowledgeable about certain tools, resources, and processes for collecting, using, evaluating, and reporting data but faces challenges in developing systems to fully utilize data and evaluation techniques. Our organization could strengthen its capacity to develop evaluation plans when drafting a proposal.*
- ***Basic:*** *Our organization knows about the importance of collecting, utilizing, evaluating, and reporting data but lacks procedures or sufficient support to do so regularly. Our organization would need help developing an evaluation plan for a proposal.*
- ***Low:*** *Our organization does not have the resources or expertise to collect, use, evaluate, and/or report data. Our organization is not familiar with what is required in an evaluation plan.*

7. To what extent do you agree or disagree with the following statement:
   I understand what data sources are available to my organization when trying to identify environmental issues in my community.
   a. Strongly agree
   b. Somewhat agree
   c. Somewhat disagree
   d. Strongly disagree

8. To what extent do you agree or disagree with the following statement:
   I'm confident I can develop and implement an evaluation plan as part of a proposed grant application.
   a. Strongly agree
   b. Somewhat agree
   c. Somewhat disagree
   d. Strongly disagree

9. To what extent do you agree or disagree with the following statement:
   I understand the EPA's reporting requirements if my organization receives an EPA grant.
   a. Strongly agree
   b. Somewhat agree
   c. Somewhat disagree
   d. Strongly disagree

10. Please list any grants you applied for or received this year related to your environmental work.

Funding Source (e.g., Environmental Protection Agency/EPA, Department of Energy/DOE)	Grant Name	Potential Funding Amount	Status (e.g., Draft, Submitted, Funded, Not Funded)	Did you receive application help from this Provider? (Y/N)

11. Overall, how satisfied are you with the Provider's activities and services?
    a. Very satisfied
    b. Somewhat satisfied
    c. Somewhat unsatisfied
    d. Very unsatisfied

12. What is working well at the PREPARED Provider? Please list some positive aspects of the Provider's activities and services.

13. What could be better at the Provider? Please list some suggestions for improving the Provider's activities and services.

14. If you have any additional comments about the PREPARED Provider's work, please note them here.