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Self-Assessment Survey- Specific Events
PREPARED Program

Topic	Questions
1. Contact Information	a. Individual Name: b. Individual's Position: c. Individual's Email: d. Organization name (if applicable): e. Location (City/State): f. Organization's website (if applicable): g. Organization's contact information (if applicable; email and/or phone):
2. Organization Description	a. What is your organization's incorporation status? o 501(c)(3) o Faith-based o For-profit o Other: _____ o N/A b. Which best describes where your organization is located? o City or urban community o Suburban community o Rural community o Tribal reservation o Other [please describe] o N/A c. Your organization serves a (check all that apply): o Multi-state region o State o Multi-county region o County o City

Topic	Questions
	o Multiple Neighborhoods within a city/town o Neighborhood within a city o Other [please specify]: o N/A d. Your organization is primarily focused on (check all that apply): o Resilience and hazard mitigation o Sustainable Development o Pollution and Waste Management o Natural Resource Management o Community Development o Economic Development o Workforce Development o Housing o Capital/Lending o Other [please specify]: e. How many paid full time and part time staff does your organization employ? # Full time___ # Part time___ Don't Know Prefer not to say___ f. Has your organization ever applied for funds from the US Environmental Protection Agency (EPA)? o Yes o No o Don't Know g. Has your organization ever received/been awarded grant funds from the EPA or any other federal agency? o Yes [please specify the name of the grant and year it was awarded] o No o Don't Know h. In no more than a paragraph, please describe your organizational goals and/or efforts to address environmental issues and secure support to advance this work in the last year(s). i. Has your organization previously worked with a technical assistance provider? *Technical Assistance refers to direct ongoing advice and support that your organization has received with regard to guidance for a particular process or help with understanding a complex program-related subject matter (e.g., evaluation).* o Yes [please specify] o No

<table>
<tr><th>Topic</th><th>Questions</th></tr>
<tr><td>3. Community Features and Environmental Issues</td><td>a. Does your organization currently work with any of the following groups? [Select all that apply]
o People or households with incomes below the federal poverty level
o Indigenous or tribal groups
o Rural communities
o Other community(ies) (please specify):

a(i). [IF NOTED AS A RURAL COMMUNITY]: What best describes the size of your community?
o Has less than 10,000 people
o Has more than 10,000 people
o Don’t know

b. What environmental issue(s) is your organization currently working on or wants to address? [Select all that apply; you may briefly describe in more detail]
o Solid/hazardous waste disposal
o Air Quality (Indoor and Outdoor)
o Environmental Health (asthma, COPD, cancer)
o Environmental Hazards (exposure from Superfund sites, hurricanes)
o Water/drinking water
o Flooding/Sea Level Rise/Stormwater issues
o Community engagement/education
o Soil contamination/erosion
o Personal exposure analysis
o Resilience and hazard mitigation
o Energy availability/resiliency/efficiency (e.g., weatherization of homes)
o Infrastructure (community composting, tree planting, restoration of wetlands)
o Extreme Heat
o Waste management/circular economy
o Other (please specify)
o Not currently working on any issues

c. Have you experienced any barriers related to data gathering, evidence-building, or evaluation when trying to address the previously selected environmental issues?
o Yes [please specify]
o No
o Don’t know</td></tr>
<tr><td>4. Data and Evaluation Capacity</td><td>a. How would you rate your organization’s capacity to conduct the following data related activities? By capacity we mean having leadership, infrastructure, staff, knowledge, funding, and partnerships to successfully collect, use, evaluate, and report data. The definitions for the specific categories (strong, moderate, basic, low) are below.

<table>
<tr><th>Organizational</th><th>Strong</th><th>Moderate</th><th>Basic</th><th>Low</th></tr>
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Topic	Questions

capacity				
Collect data				
Utilize data				
Develop/implement an evaluation plan				
Report/disseminate data				

Definitions:

- **Strong:** *Our organization currently has the leadership, systems/infrastructure, staff, skills, financial resources, and partnerships to collect, use, evaluate, and report data when executing a project, or when drafting an evaluation plan as part of a proposal.*
- **Moderate:** *Our organization is knowledgeable about certain tools, resources, and processes for collecting, using, evaluating, and reporting data but faces challenges in developing systems to fully utilize data and evaluation techniques. Our organization could strengthen its capacity to develop evaluation plans when drafting a proposal.)*
- **Basic:** *Our organization knows about the importance of collecting, utilizing, evaluating, and reporting data but lacks procedures or sufficient support to do so regularly. Our organization would need help developing an evaluation plan for a proposal.*
- **Low:** *Our organization does not have the resources or expertise to collect, use, evaluate, and/or report data. Our organization is not familiar with what is required in an evaluation plan.*

b. To what extent do you agree or disagree with the following statement: I understand what data sources are available to my organization when trying to identify environmental issues in my community.
   - Strongly agree
   - Somewhat agree
   - Somewhat disagree
   - Strongly disagree

c. To what extent do you agree or disagree with the following statement: I'm confident I can develop and implement an evaluation plan as part of a proposed grant application.
   - Strongly agree
   - Somewhat agree
   - Somewhat disagree
   - Strongly disagree

d. To what extent do you agree or disagree with the following statement: I understand the EPA's reporting requirements if my organization receives an EPA grant.
   - Strongly agree

Topic	Questions
	o Somewhat agree o Somewhat disagree o Strongly disagree
5. Training/ Technical Assistance Needs	a. What types of training/technical assistance are you interested in? (Select all that apply) o Using web-based data tools to identify environmental issues in our community o Developing measurable project objectives and goals o Developing a logic model/Theory of Change o Project and/or research design o Collecting data (qualitative, quantitative, mixed methods) o Developing/using a database o Analyzing data (qualitative and quantitative) o Developing an evaluation plan o Reporting data for an EPA grant o Budget creation/financial reporting o Crafting winning proposals with persuasive writing o Other data related needs [please specify] o Unsure/don't know b. Please choose what formats of training/technical assistance interest you most. Select all that apply. o In-person o Virtual meetings o One-on-one consultation o Peer-to-peer networking/learning sessions o Toolkits and Tip Sheets o Listserv o Student assistance/practicum o Videos/Online learning o Other o Don't know
6. Communication	a. What is the best way to communicate with you? [please provide specific contact info for choices] o Email o Phone call o Text message o Social media o Other [please specify] b. Do you have challenges with broadband and internet access? o Yes [please specify]

Topic	Questions
	o No c. How did you hear about our services and program? Via… o Email/listserv o Social media o Conference/event o Word of Mouth o Website o Newsletter/blog o EPA/other government agency o Partner organization o Other [please specify]
7. Confidence Level *(if applicable; instructor will instruct participants on which instruments/tools they should self-rate)*	a. On a scale of 1-10 (1 being the least confident and 10 being the most confident), how confident are you in using the following data and evaluation tools for project design, data collection, evaluation and/or reporting data? o Developing logic models/Theory of Change o Microsoft Excel o Publicly available datasets o Quality Assurance Project Plan (QAPP) o Geospatial information o Developing an evaluation plan o Data visualization tools (e.g., Microsoft Tableau) o Building databases/storing data o Developing surveys and questionnaires o Using qualitative methods such as Interviews, focus groups, document review, etc. o Analyzing data (qualitative and/or quantitative) o Translating and communicating data o EPA reporting requirements o Budget creation/financial reporting o Crafting winning proposals with persuasive writing o Other (please specify)
8. Other Information (Optional)	Please use this section to provide any other information about your organization or the community you support that was not already covered in the above questions: