Federal Communications Commission

Explanation of Non-Substantive Changes to OMB Control Number: 3060-0853:

- FCC Form 500

Purpose of this Submission: This submission is being made for non-substantive changes to an existing information collection pursuant to 44 U.S.C. § 3507. This submission seeks to make non-substantive changes by updating fields in the FCC Form 500, Funding Commitment Adjustment Request Form (FCC Form 500). First, we seek to add as a type of change, the option to change the invoicing method. Second, this submission seeks to remove the notification to USAC about transferred equipment as a type of change option in the FCC Form 500 because this notification is no longer required under program rules.

Background: In the Federal Communications Commission's Schools and Libraries Universal Service Support Program (E-Rate Program) applicants have the option of selecting their invoicing method to request reimbursement.[1] Applicants can choose to invoice by using the Billed Entity Applicant Reimbursement (BEAR) form (FCC Form 472) or have the provider invoice by using the Service Provider Invoice (SPI) form (FCC Form 474). E-Rate applicants are also able to change their invoicing method (from BEAR to SPI or from SPI to BEAR) for a specific Funding Request Number (FRN). We, therefore, seek to add this option to the FCC Form 500. Simultaneously, we remove notifying USAC about transferred equipment as a type of change option in the FCC Form 500 because this notification to USAC is no longer required.[2]

Summary of Proposed Updates to the FCC Form 500:

- We propose to add changing the invoicing method as a type of change option in the FCC Form 500
    - Current screenshots of Pages 1-2 of the OMB approved Form 500 screenshots are updated by a screenshot that shows the added option "I want to change the Invoicing Method" under Type of Change section of the FCC Form 500. If this option is selected the follow-up question "Has any funding been disbursed for the FRN?" is asked. Descriptive text and red text validations related to selecting this new type of change option is also added.
    - A new Page 5 is added to the OMB approved Form 500 screenshots that shows the screenshot highlighting the More Info Section of the new Invoicing Method option.
    - A new Page 22 is added showing the screenshot where applicants will be prompted to provide additional information if they select to change the invoicing method.
- We propose to remove notifying USAC about transferred equipment as a type of change option in the FCC Form 500
    - Current Pages 1-2 of the OMB approved Form 500 screenshots are updated to remove the option "I want to notify USAC that I have moved equipment to another location" under Type of Change section of the FCC Form 500.

[1] 47 CFR 54.514(c).

[2] *See Modernizing the E-Rate program for Schools and Libraries*, WC Docket No. 13-184, 34 FCC Rcd 11219, 11238, para. 49 (2019) (*2019 Category Two Report and Order*) (eliminating the notification requirement for transferred equipment).

- Current Pages 5, 22-23 of the OMB approved Form 500 screenshots will also be removed because these pages are no longer an applicable option. Instead Pages 5 and 22 will be replaced by screenshots related to the new change in Invoicing Method option.

- The proposed changes to the FCC Form 500 will not increase the burden hours.